

Academic Council

Purpose & Function

The Policy Development, Approval and Dissemination Policy provides that three University Standing Committees, Academic Council, Employee Benefits Committee and the Policy Committee of the University, are authorized to recommend to the President of the University proposals to establish a new University policy or revise an existing University policy concerning their designated area of responsibility. This mandate is outlined in the December 14, 2018 revision to *The Policy Development, Approval and Dissemination Policy*.

In this capacity, the Academic Council is responsible to act upon:

- courses of action affecting curriculum policies; • personnel policies only affecting faculty members; and
- policies whose impact is limited to only Academic Affairs.

Furthermore, *the Policy Development, Approval and Dissemination Policy*, requires that the Office of the Secretary of the University and General Counsel serve to provide administrative support and direction to the Academic Council and the Employee Benefits Committee for the development and dissemination of these policies.

The Academic Council serves to provide:

- a forum for communication, mutual support and coordination among the Academic Leadership Executive Cabinet (ALEC) and others;
- a means for the Chief Academic Officer to relay information from the President of the University or the President's Cabinet to the members;
- a means for Faculty Senate to maintain formal communication with ALEC and others. Decisions are made, recommendations formulated, and counsel given.

Membership

- Chief Academic Officer (Co-Chair)
- Academic Vice President for Faculty and Administration (Co-Chair)
- Academic Deans

- Director of the Center for Transformational Teaching, Learning, Research and Scholarship
- Director of Library Services
- President & Secretary of the Faculty Senate
- University Registrar
- Assistant Dean for the Reap College of Creative and Professional Studies
- Director & Assistant Director of Institutional Research
- Director of Student Disability Services
- Director of Academic Success
- Director of Special Projects
- Academic Planning & Data Analyst
- Two full-time faculty representatives from each College

Term

All members are ex officio.

Meetings

Meetings are held monthly during the academic year at the call of the Chief Academic Officer.

Documentation Requirements for this University Standing Committee:

As provided in the University Standing Committee Policy, the Chair(s) of this University Standing Committee, in collaboration with the Office of the Secretary of the University and General Counsel, must provide the following documentation at the end of each Academic Year:

Annual Report: ☒ Yes ☐ No

Minutes of Meetings: ☒ Yes ☐ No

History

10-28-2002 Revision approved by the Vice President for Academic Affairs

6-30-2007 Membership reduced by one, Dean of School of Continuing Education

3-1-2008 The title Associate Vice President for Academic Affairs changed to Vice President for Enrollment Management

5-6-2008 Title change to Provost and Vice President for Academic Affairs

5-6-2008 Title changes to Assistant Vice President for Academic Affairs for

Technology and Assistant Vice President for Academic Affairs for Research and Community Collaboration

7-1-2009 Membership reduced by one, Assistant Vice President for Academic Affairs for Technology

9-1-2009 Membership changed from "Academic Deans of all Colleges" to "Academic Deans" in order to include the Dean of the School of Architecture

1-6-2011 Title changed to Assistant Vice President for Research and Sponsored Programs

7-1-2011 Title changed to Vice President for Academic Affairs

7-1-2012 Membership revision approved by the Vice President for Academic

Affairs to include the Director of Library Services and the Director of Assessment

7-1-2013 Membership revision approved by the Vice President for Academic Affairs to remove the position of the Director of Assessment

8-1-2014 Membership revision to remove the position of Vice President for Enrollment Management

9-10-2014 Membership revision approved by the Vice President for Academic Affairs to include the position of the Director of the Center for Interdisciplinary Studies

3-13-2015 Membership revision approved by the Vice President for Academic Affairs to include the position of the President of the Faculty Senate; purpose and function revision approved to include Faculty Senate communication **4-8-2015** Purpose and function revision approved by the Vice President for Academic Affairs to include removal of consideration of advancement for part-time faculty.

7-1-2017 Membership and Description revisions were necessary due to recommendations by the SRA Report: Final 29 November 2016 and the Academic Restructuring

7-1-2018 Titles updated to reflect current organizational chart: Assistant Provost (Associate Vice President for Planning & Institutional Effectiveness), Director of Institutional Equity & Inclusion and Title IX Coordinator (Director of Diversity).

10-16-2019 The following titles were changed to reflect the current Organization Chart of the University: Associate Provost to Assistant Provost,

Assistant Vice President for Student Success to Director of the Office of Student Success Services. The following positions were deleted in furtherance of the Academic Restructuring: Director of Library Services and Support Specialist English Language Learners. These changes were approved by the President of the University as recommended by the Academic Council. **12-1-2020** The following title was changed from Director of Continuing Education to Director of Professional Continuing Education and two membership positions were added: Director of Library Services and Director of Core Curriculum. These changes were approved by the President of the University on 12/1/2020 as recommended by the Academic Council at their 10/24/2020 meeting.

12-3-2020 Title change from Director of the Office of Student Success Services to Assistant Provost for Student Success.

6-16-2021 The following titles were changed to reflect the New Organization Structure outlined in the President's Memo dated May 26, 2021, and as requested by the Provost's Office: Assistant Provost to Associate Provost; Academic Deans to Deans; Director of Institutional Equity and Inclusion and Title IX Coordinator to Executive Director of Institutional Equity and Inclusion, Title IX Coordinator; Director of Library Services to University Librarian; and add the position of Coordinator of Global and Multicultural Education. Added the Documentation Requirements Section.

8-24-2021 The Provost approved the update of the wording in the Purpose and Function Section to correspond with the wording regarding the responsibilities of this University Standing Committee found in the Policy Development, Approval, and Dissemination Policy revision of 12/14/18.

9-30-2021 The following change was made to reflect the New Organization Structure outlined in the President's Memo dated May 26, 2021, and as approved by the Provost: added the position of the Associate Provost for Global Education in the Membership and Selection section.

9-13-2022 At the request of the Provost, Dr. Christina Clark, the Coordinator of Global and Multicultural Education was removed from the Academic Council Membership.

2026-07-27 - The Chief Academic Officer updated the membership listings for current titles and new positions on the council.