



Marywood University

STUDENT ACCOUNTS

THE TEA YOU NEED



MARYWOODYOU PORTAL

BILLING = THE BILLS

- > Tap Student Finance
- > Tap Account Activity
- > Peep your updated balance
- > Check charges & payments
- > See Fin Aid & refunds

THINGS TO DO (AKA GET IT DONE)

- ☐ Add parent/guardian to your account so they can see deets
- ☐ Records Release (let MU spill the tea for \$ bill & Fin Aid)
- ☐ Check your Fin Aid checklist

TAX TIME IS COMING

- Click TAX INFORMATION
- Download & print your 1098-T Form



Heads up: Marywood does NOT mail these. You gotta grab 'em yourself.



TOUCHNET PAYMENT CENTER = THE PLUG ⚡

> Enter through **MarywoodYou Portal** OR “Pay My Bill” Button on the Student Accounts & Financial Aid Website



MAKE A PAYMENT

Make a one time payment or pay next year's room deposit.



SET UP A PAYMENT PLAN

Equal installments throughout the semester.



ADD AN AUTHORIZED USER (AKA TRUSTED PERSON)

Add your person so they can handle business.



WANT A REFUND? LET'S GET THAT \$\$

Get that refund deposited straight to your bank. 😎



FORMS = THE PAPERWORK (BUT MAKE IT EASY)



Visit www.marywood.edu > Click on **Forms** at top of the page.



Student Health Services Forms

- > Health Insurance Waiver
- For full-time students (not for online-only peeps)

🔥 **Act now. Don't sleep on this.**

This needs to be locked in at the start of every academic year.

- **Fall: July 2- Sept 15**
- **Spring: Nov 1- Feb 15**

Heads up: 10 biz days for waived charges to be removed from your account. If the waiver process isn't done right, you'll be enrolled by the First Risk Advisors Student Health Plan until the end of the academic year.



Registrar Forms

- > FERPA release form



Student Accounts Forms

- > Federal Title IV Authorization
- > Manage Pacer Points
- > Authorization for Release Student Account and Other Financial Info

NEED HELP? WE GOT YOU.

Student Accounts Office

2300 Adams Avenue, Scranton, PA 18509

Phone: 570.348.6212 | Fax: 570.961.4739

Email: studentaccounts@marywood.edu

Website: marywood.edu/studentaccounts



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Marywood University



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