



Office of the Registrar

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Phone: (570) 348-6280
Fax: (570) 961-4758
E-mail: registrar@marywood.edu
Website: marywood.edu

MAIL INFORMATION FORM

- This form is used to collect information necessary for the shipment and payment of express mail to a United States or foreign address.
- Any errors in address or credit card information will result in the delay of your shipment and/or receipt of your shipment.
- Marywood University has contracted with FedEx for all express shipments. No other shipping service will be utilized.
- Delivery tracking information will be emailed to the email address provided on this form.

Personal Information

Last Name	First Name	Initial
Student ID Number	Email Address	() Preferred Phone Number

Shipping Information

Last Name	First Name	Initial	
Organization/In Care Of			
Street Address			
City	State	Province/Territory/District	Postal Code

Payment Information

Cardholder Name	Cardholder Signature	
16-Digit Card Number	Expiration Date (MM/YY)	3-Digit Security Code (from signature panel)

Certification of Information

I affirm that the information presented on this form is true and correct.

Signature	Date
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FOR OFFICE USE ONLY

Date Received	Initials	Date Mailed	Tracking Number	Amount Charged
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