

Student Payroll Schedule 2024-2025

Due dates for the bi-weekly Student Time Entry for the Fiscal Year 2024-2025.

All Student Time Entry must be completed no later than 12:00 PM and supervisors have until 9:30 PM to review and approve on the date listed.

Paper timesheets must be submitted no later than 9:30 AM the day after Time Entry deadlines listed.

- Your signature on your Student Employment Contract signifies your acceptance of the conditions and obligations of your employment.
- If you qualify for the Federal Work Study program be aware that you cannot exceed your work study award.
It is your responsibility to monitor your hours and make sure you do not exceed them.

Pay Period Start	Pay Period End	Time Entry Deadline 12:00 PM	Pay Date
06/23/2024	07/06/2024	07/08/2024	07/19/2024
07/07/2024	07/20/2024	07/22/2024	08/02/2024
07/21/2024	08/03/2024	08/05/2024	08/16/2024
08/04/2024	08/17/2024	08/19/2024	08/30/2024
08/18/2024	08/31/2024	09/02/2024	09/13/2024
09/01/2024	09/14/2024	09/16/2024	09/27/2024
09/15/2024	09/28/2024	09/30/2024	10/11/2024
09/29/2024	10/12/2024	10/14/2024	10/25/2024
10/13/2024	10/26/2024	10/28/2024	11/08/2024
10/27/2024	11/09/2024	11/11/2024	11/22/2024
11/10/2024	11/23/2024	11/25/2024	12/06/2024
11/24/2024	12/07/2024	12/09/2024	12/20/2024
12/08/2024	12/21/2024	12/23/2024	01/03/2025
12/22/2024	01/04/2025	01/06/2025	01/17/2025
01/05/2025	01/18/2025	01/20/2025	01/31/2025
01/19/2025	02/01/2025	02/03/2025	02/14/2025
02/02/2025	02/15/2025	02/17/2025	02/28/2025
02/16/2025	03/01/2025	03/03/2025	03/14/2025
03/02/2025	03/15/2025	03/17/2025	03/28/2025
03/16/2025	03/29/2025	03/31/2025	04/11/2025
03/30/2025	04/12/2025	04/14/2025	04/25/2025
04/13/2025	04/26/2025	04/28/2025	05/09/2025
04/27/2025	05/10/2025	05/12/2025	05/23/2025
05/11/2025	05/24/2025	05/26/2025	06/06/2025
05/25/2025	06/07/2025	06/09/2025	06/20/2025
06/08/2025	06/21/2025	06/23/2025	07/03/2025
06/22/2025	07/05/2025	07/07/2025	07/18/2025

*Graduating seniors may not work after the last day of the spring semester

*If you have any questions, please stop in LAC #86 or call the Human Resources Office at (570) 348-6220