

# Student Payroll Schedule 2024-2025

Due dates for the bi-weekly Student Time Entry for the Fiscal Year 2024-2025.

All Student Time Entry must be completed no later than 12:00 PM and supervisors have until 9:30 PM to review and approve on the date listed.

Paper timesheets must be submitted no later than 9:30 AM the day after Time Entry deadlines listed.

- Your signature on your Student Employment Contract signifies your acceptance of the conditions and obligations of your employment.
- If you qualify for the Federal Work Study program be aware that you cannot exceed your work study award.  
***It is your responsibility to monitor your hours and make sure you do not exceed them.***

Pay Period Start	Pay Period End	Time Entry Deadline 12:00 PM	Pay Date
06/23/2024	07/06/2024	07/08/2024	07/19/2024
07/07/2024	07/20/2024	07/22/2024	08/02/2024
07/21/2024	08/03/2024	08/05/2024	08/16/2024
08/04/2024	08/17/2024	08/19/2024	08/30/2024
08/18/2024	08/31/2024	09/02/2024	09/13/2024
09/01/2024	09/14/2024	09/16/2024	09/27/2024
09/15/2024	09/28/2024	09/30/2024	10/11/2024
09/29/2024	10/12/2024	10/14/2024	10/25/2024
10/13/2024	10/26/2024	10/28/2024	11/08/2024
10/27/2024	11/09/2024	11/11/2024	11/22/2024
11/10/2024	11/23/2024	11/25/2024	12/06/2024
11/24/2024	12/07/2024	12/09/2024	12/20/2024
12/08/2024	12/21/2024	12/23/2024	01/03/2025
12/22/2024	01/04/2025	01/06/2025	01/17/2025
01/05/2025	01/18/2025	01/20/2025	01/31/2025
01/19/2025	02/01/2025	02/03/2025	02/14/2025
02/02/2025	02/15/2025	02/17/2025	02/28/2025
02/16/2025	03/01/2025	03/03/2025	03/14/2025
03/02/2025	03/15/2025	03/17/2025	03/28/2025
03/16/2025	03/29/2025	03/31/2025	04/11/2025
03/30/2025	04/12/2025	04/14/2025	04/25/2025
04/13/2025	04/26/2025	04/28/2025	05/09/2025
04/27/2025	05/10/2025	05/12/2025	05/23/2025
05/11/2025	05/24/2025	05/26/2025	06/06/2025
05/25/2025	06/07/2025	06/09/2025	06/20/2025
06/08/2025	06/21/2025	06/23/2025	07/03/2025
06/22/2025	07/05/2025	07/07/2025	07/18/2025

\*Graduating seniors may not work after the last day of the spring semester

\*If you have any questions, please stop in LAC #86 or call the Human Resources Office at (570) 348-6220