



Marywood University

CONSORTIUM AGREEMENT

Introduction

A Consortium Agreement allows a student to enroll in courses at another (host) institution while completing a degree at Marywood University. Classes taken at the host Institution must be classes the student is unable to take at Marywood and they must be fully accepted into the student's degree program. This agreement ensures that the host institution, and the student, have a clear understanding of their rights and responsibilities under this agreement.

Student Rights

The student has the right to enroll in courses required for her/his degree and have those credits transferred to Marywood University and to receive available federal financial aid for which s/he is eligible from the home school while enrolled at the host institution with an approved Consortium Agreement.

Student Responsibilities

The student must:

- Enroll at least half time to receive most forms of Title IV funding.
- Meet with an advisor to ensure that all courses are required/applicable to the student's degree.
- Decline federal aid funds from the host institution during the same period of enrollment.
- Pay the host institution's charges; Marywood will not disburse aid funds before the start of the term.

Submit the following to the Office of Financial Aid:

- Class schedule at the host institution.
- Copy of an approved Authorization for Transfer of Credit form from the Marywood University Registrar's Office.
- Documentation of all tuition/fees charged by the host institution.
- Unofficial transcript from the host institution when the term is completed.

Marywood University has the right to:

- Cancel any Title IV funds if the student does not demonstrate eligibility for those funds.
- Cancel any State funds if the student does not demonstrate eligibility for those funds.
- Based on student enrollment status, adjust and/or cancel all forms of Marywood funded aid including but not limited to; merit scholarships, grants, tuition remission, tuition exchange, and tuition discounts.

Marywood University must:

- Notify the student of any changes or cancellations of financial aid funds.
- Monitor satisfactory academic progress, determine the cost of attendance, and disburse funds.
- Perform refund/repayment calculations if a student cancels enrollment.
- Retain all financial aid records applicable to the participating student.

Instructions

The student should complete this form in conjunction with an academic advisor at Marywood, a representative of the host institution, and the Financial Aid Office at Marywood.

Student Information

Name: _____ Student ID: _____

Host Institution: _____

Terms: Fall, 24 Spring, 25 Summer, 25

Section A – Academic Advisor at Marywood University

The student listed above is seeking a consortium agreement with the host institution named above. The student must meet with her/his academic advisor to review consortium classes. List all approved consortium classes below. Classes must be required for and applicable to the student's degree program at Marywood University.

Course Name at Host Institution	Anticipated Credits at Host

Advisor Signature: _____ Date: _____

Printed Name: _____ Email: _____

Section B – Host Institution Office of Financial Aid

The Student will be enrolled in: Credits Hours Other:

How many credits/hours/other is the student registered for: _____

Enrollment Dates: _____ to _____

Total tuition and fees charged at Host Institution: \$ _____

Financial Aid Signature: _____ Date: _____

Printed Name: _____ Email: _____

Section C – Student Signature

By Signing this Consortium Agreement, I certify that:

- All the information reported is complete and accurate
- I have read and understand this agreement and agree to abide by the restrictions set forth.

Student Signature: _____ Date: _____

Marywood University Financial Aid Office

The funding request has been: Approved Denied

Financial Aid Signature: _____ Date: _____