



Domestic Academic Field Trip Approval Form

rev 10122022

Please review the Domestic Academic Field Trip Policy prior to completing this form.

Date: [Click or tap here to enter text.](#) Trip Coordinator: _____.

Chaperone(s), if necessary: _____.

Travel Destination: _____.

Departure Date: [Click or tap to enter a date.](#)

Return Date: [Click or tap to enter a date.](#)

Travel is Required or Optional?

☐ Required ☐ Optional

Is this an overnight trip? If Yes, provide lodging details below.

☐ Yes ☐ No

Completed required Academic Domestic Field Trip
Waivers?

☐ Yes ☐ NO

Mode of Transportation:

☐ Chartered Vehicle and Driver

☐ Marywood Owned Vehicle(s)

☐ Public Transportation

☐ Personally Owned Vehicle(s)

Provide list participating of students with mobile phone numbers on reverse or separate page. Provide an itinerary with this form.

Purpose of Travel and Other Notes:

Chair, Director or Dean Approval: ☐ Yes ☐ No

Signature: [Click or tap here to enter text.](#)

Date: [Click or tap to enter a date.](#)

