



Syllabus Supplement

2026-2027 Academic Year

Mission Statement

Marywood University, sponsored by the Congregation of the Sisters, Servants of the Immaculate Heart of Mary, roots itself in the Catholic intellectual tradition, the principle of justice, and the belief that education empowers people. The University integrates an enduring liberal arts tradition and professional disciplines to create a comprehensive learning experience. Our undergraduate and graduate programs promote academic excellence, advance innovative scholarship, and foster leadership in service to others. Within a welcoming and supportive community, Marywood challenges individuals of all backgrounds to achieve their full potential and make choices based on spiritual and ethical values. Marywood University prepares students to seek sustainable solutions for the common good and educates global citizens to live responsibly in an interdependent world.

Resources

Writing Center

Consultants can meet with you (by Zoom or in-person) at any stage of the writing process, including when you feel stuck! Same-day appointments are often available.

Email: writingcenter@maryu.marywood.edu

Phone: 570-348-6211 ext 2279

Office: Learning Commons, Room 265

Appointment Scheduler: [Writing Center](#)

Math and Science Center

Appointments with a math or science tutor can be either over Zoom or in-person and are often available the same day.

Email: writingcenter@maryu.marywood.edu

Marywood University Syllabus Supplement, 2026-2027

Phone: 570-348-6211 ext 2279

Office: Learning Commons, Room 266

Appointment Scheduler: [Math and Science Center](#)

Course Tutoring

Tutoring is available, upon request, for specific courses or subject areas. Tutoring can be either in-person or over Zoom.

Email: writingcenter@maryu.marywood.edu

Phone: 570-348-6211 ext 2279

Office: Learning Commons, Room 266

Request a Tutor: [Request Form](#)

Library Research Consultations

Faculty librarians can provide an introduction to library resources or assist you with the research component of a course or capstone project (including theses and dissertations).

Email: libraryhelp@maryu.marywood.edu

Phone: 570-961-4793

Office: Learning Commons

Appointment Scheduler: [Research Consultations](#)

Office of Academic Success

Contact this office when life complicates school, when you'd like assistance with study skills or time management, when you are facing an extended absence, or when you aren't sure who can best assist you.

Email: academicsuccess@maryu.marywood.edu

Phone: 570-348-6211 ext 6043

Office: Learning Commons, First Floor "The Hub"

Website: [Academic Success](#)

Academic Accommodations

Marywood University is committed to ensuring an inclusive learning environment that is accessible to all students consistent with the mission of the university and in accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973. If you anticipate or experience a barrier in this course due to a chronic health condition, a learning, hearing, neurological, mental health, vision, physical, or other kind of disability (including a temporary injury or pregnancy) please contact The Office of Student Disability Services (SDS).

Please be advised that academic accommodations can be requested at any point during the semester, but accommodations are not retroactive. Additionally, accommodations must be renewed each semester for students already established with the SDS Office.

For questions or to schedule a meeting to determine eligibility for reasonable accommodations, please contact the Office of Student Disability Services:

Email: disabilityservices@maryu.marywood.edu

Phone: 570-348-6211 ext 2335

Office: Learning Commons, Room 217

Website: [Disability Services](#)

Technology Support

Marywood University's [IT Help Desk](#) provides support for technology issues. Reach out to them if you need to manage your passwords, connect to the internet, or request help when an issue arises.

Email: helpdesk@maryu.marywood.edu

Phone: 570-340-6070

Office: Immaculata 83, Terrace Level

Website: [IT Help Desk](#)

Also, if you're new to using the Brightspace learning management system, we recommend that you complete [Brightspace Basics for Students](#), a self-enrollment, self-paced training course.

Policies

Academic Honesty and Student Academic Grievance

The Marywood University community functions best when its members treat one another with honesty, fairness, and trust. For this reason, it's vital that we all, students and faculty alike, recognize the necessity and accept the responsibility for maintaining academic honesty. Our campus policy thoroughly outlines behaviors that are considered "cheating" or "plagiarism" as well as the serious consequences they carry. (View the [Academic Honesty policy](#).)

Please familiarize yourself with these consequences so that you are not caught unaware, and contact me if you are ever uncertain (for example, about whether you've cited a source appropriately or whether you are allowed to collaborate).

Note, also, that if you feel you have been treated unfairly with regard to an academic issue, you always have the right to file a grievance. (View the [Student Academic Grievance policy](#).)

Students caught engaging in academic dishonesty will at a minimum receive a failing grade for the associated exam or assignment and could earn a failing grade for the entire course or be dismissed from the program depending on the severity of the offense.

A Note on AI

Under our policy, unauthorized and/or unacknowledged use of generative AI tools (like Chat GPT) are violations of academic honesty. That said, some instructors may permit or even require students to use GenAI for specific assignments or for specific purposes. It's your responsibility to seek clarification from your instructor when you are unsure what uses are permitted or how they should be documented.

Title IX

Please be aware that, for the purpose of Title IX, a professor is considered a mandated reporter. This means that if a professor overhears information about a possible Title IX violation (sexual violence or harassment), they must disclose it to one of our campus coordinators.

Marywood University Syllabus Supplement, 2026-2027

Title IX Coordinators

Dr. Jeffrey L Kegolis

Vice President for the Student
Experience

jlkegolis@marywood.edu

570-340-6050

Kim Padden

Director of Human
Resources

kapadden@marywood.edu

570-961-4549

Nicole L Malloy

Associate Director for Internal
Operations & Senior Women's
Administrator

malloy@marywood.edu

570-348-6211 x2489

Severe Weather Policy

Review Marywood's [Severe Weather policy](#) to learn procedures that will be followed during inclement weather.

Course Calendar Statement

Instructors reserve the right to make necessary adjustments to the course calendar as needed throughout the semester, with advance notice to students.

Technology

Minimum Hardware, Browser, and Internet Requirements

The recommended browser for accessing Brightspace is Google Chrome. Visit [Brightspace's Browser Support page](#) for more information. You can also visit its [System Check page](#) to make sure your browser is properly configured to work with Brightspace.

If your course has sessions that will meet via Zoom, visit the [Zoom System Requirements page](#) to make sure you meet its minimum system, browser, and bandwidth requirements.

Privacy and Accessibility

For privacy and accessibility information for Marywood's learning management system, D2L Brightspace, and web conferencing platform, Zoom, please review information provided on these companies' websites.

Brightspace

- [D2L Privacy Center](#)
- [D2L Accessibility in Education](#)

Zoom

- [Privacy at Zoom](#)
- [Zoom Accessibility](#)

University Grading System

The University Grading System allows instructors to use a point-based, percentage-based scale, or alternative grading systems to determine a final letter grade, as shown in the table below. Instructors may evaluate student work according to the guidelines outlined in their course syllabi. Each course syllabus explains how assignments and other course components contribute to the final grade.

The charts below define the grading symbols and computations used for all undergraduate and graduate students at Marywood University. Each letter grade carries designated quality points, which are included in the calculation of a student's grade point average (GPA). Students receive a grade for every course in which they enroll. Plus (+) and minus (–) variations of letter grades are included in GPA calculations.

Note: Grading standards mandated by a program's accrediting body shall supersede the University Grading System.

Letter Grades	Value	Percentage	Notes
A	4.00	94-100	
A-	3.67	90-93	
B+	3.33	87-89	
B	3.00	83-86	
B-	2.67	80-82	
C+	2.33	77-79	
C	2.00	73-76	
C-	1.67	70-72	UNDERGRADUATE ONLY

Marywood University Syllabus Supplement, 2026-2027

D+	1.33	67-69	UNDERGRADUATE ONLY
D	1.00	60-66	UNDERGRADUATE ONLY
F	0.00	0-59	
F*	0.00		Stopped attending class and did not officially withdraw; failure to resolve "I" or "X" grade.
Other Grades	Definition		Notes
AD	Audit		May be assigned only if the student has previously registered to audit the course.
X	Temporary		Delay in reporting final grade.
I	Incomplete		Student must have presented a signed application to the faculty member. <i>This status may be assigned only in case of serious illness or other emergency situation.</i>
IP	In Progress		GRADUATE LEVEL ONLY The grade "IP" should be assigned when a student is working on a professional contribution numbered 555. The grade "IP" may not be assigned to courses numbered 555 followed by a letter suffix. Faculty mentoring professional contributions should be aware that students are granted one calendar year to complete their work. The session in progress is designated by the second digit of the section number on the grade sheet. At the conclusion of one calendar year, the student must have completed the professional contribution, either satisfactorily or unsatisfactorily, or must have been granted, in writing, a one session extension by the appropriate Dean.
W	Withdrew officially		
WP	Withdrew officially		With passing grade.
WF	Withdrew officially		With failing grade.

Marywood University Syllabus Supplement, 2026-2027

S	Satisfactory		For Professional Contributions, seminars, practicums, and workshops.
U	Unsatisfactory		For Professional Contributions, seminars, practicums, and workshops.