



CHAIR OR DEAN APPLICATION EVALUATION FORM

PROMOTION AND/OR TENURE

Name of Faculty Member _____

Current Rank _____

Application for (indicate tenure or specific rank) _____

Check the number that best describes your judgment of each factor as it relates to the faculty member's teaching, scholarship, and service. Rate the individual, giving the highest score for exceptional performance and the lowest score for poor performance. Comments may be added in the space provided or on an additional page.

1. Teaching and librarianship evaluations. (What is the quality of the faculty member's teaching and/or librarianship evaluations?)

Excellent					Poor	Don't know	Not applicable
	5	4	3	2	1		

2. Classroom and librarianship innovation. (To what extent does the faculty demonstrate innovation in the classroom and/or the library?)

Very great extent					Very small extent	Don't know	Not applicable
	5	4	3	2	1		

3. Course and library development. (Does the faculty consistently update course material and syllabi and/or the library material?)

Very consistently					Almost never	Don't know	Not applicable
	5	4	3	2	1		

4. Advisement. (How well does the faculty member or librarian perform advisement?)

Excellently					Poorly	Don't know	Not applicable
	5	4	3	2	1		

5. Self assessment. (How well the faculty member engages in critical self-assessment?)

Excellently					Poorly	Don't know	Not applicable
	5	4	3	2	1		

6. Collaboration. (How well does the faculty member work collaboratively to support the ongoing work of
a. the department?)

Excellently					Poorly	Don't know	Not applicable
	5	4	3	2	1		

b. the College?)

Excellently					Poorly	Don't know	Not applicable
	5	4	3	2	1		

c. the University?)

Excellently					Poorly	Don't know	Not applicable
	5	4	3	2	1		

Confidential Evaluation of _____

7. Committee work. (How well does the faculty member participate and contribute to significant committee work/activity in**a. the department?)**

Excellently 5 4 3 2 1 Poorly Don't know Not applicable

b. the College?)

Excellently 5 4 3 2 1 Poorly Don't know Not applicable

c. the University?)

Excellently 5 4 3 2 1 Poorly Don't know Not applicable

8. Extraordinary service (To what extent is there evidence of willingness to support extraordinary needs?)

Very great extent 5 4 3 2 1 Very small extent Don't know Not applicable

9. Community service. (How well does the faculty member demonstrate valuable contributions to the community in the professional role, such as in serving on non-profit agency boards, consultation, community research, or public speaking?)

Excellently 5 4 3 2 1 Poorly Don't know Not applicable

10. Scholarship. (How well has the faculty member demonstrated evidence of scholarly commitment, such as in publications, conference presentations, and ongoing research?)

Excellently 5 4 3 2 1 Poorly Don't know Not applicable

11. Discipline-Field Leadership. (To what degree does the faculty member show significant engagement with academic or professional organizations and associations in key appointments, elected offices, or other leadership roles?)

Very great extent 5 4 3 2 1 Very small extent Don't know Not applicable

12. Continuing Professional Development. (To what extent is there evidence of the faculty member's participation in a process of continuing professional development such as attendance at major professional meetings, continuing education workshops, or additional academic course work?)

Very great extent 5 4 3 2 1 Very small extent Don't know Not applicable

Comment: *(Additional information on a separate sheet may be attached to this evaluation.)*

Do you recommend this faculty member for tenure? (Check one)

no support

support

high support

Date _____ **Signature of Evaluator** _____

Title _____