

Proposal for Course to Satisfy Core Requirement

Please provide the following information in as much detail as possible.

I. Course Info

1. Course Department/Program:

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2. Faculty Contact Person (Name and Email):

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3. Course Prefix, Number, and Title:

Course prefix & number has been reviewed and approved by the Registrar

4. Semesters course is or will be offered? SP_____ S1_____ S2_____ F_____

5. Approx number of sections usually offered/needed (if known)? _____

6. Does this course have any prerequisites? If so, please list _____

II. Category Selection

Eligibility

Proposed courses must align with the specific category descriptions and outcomes that have been [outlined and approved in the new Core Curriculum](#). A course may be approved for a maximum of two requirements (one is recommended).

Courses from ANY department or discipline may apply for Category 2, 5 (Elective), and the DEI and Information Literacy attributes. Categories 1, 3, 4, 5 have discipline-specific criteria for some requirements. Courses must be at least 3-credits.

5. Which Core Category and requirement will this course fulfill?

Courses from ANY area or discipline can apply for:

Category 2: Oral Communication

Category 2: [Written Communication](#) (WRT or WI course)

Category 5: Core Elective (any approved Core or Major program course with a Diverse Perspectives focus that meets and assesses a Category 5 SLO).

Information Literacy [attribute](#)

DEI [attribute](#) (cannot also be a Category 5: Elective)

Courses from specified Core disciplines can apply for:

Category 3:

History (HIST)

English Literature (ENGLIT)

Fine Arts (ART, ARCH, DANC, MUSC, THEA)

Category 4:

Science (BIO, CHEM, PHYS, ENVS,)

Math/Quantitative (MATH, SOC)

Category 5:

Social Science (SOC, PSYCH, PS, ECON)

Any upper-level PHIL or RST

6. Core SLOs & Assessment

Each Core course must identify **one primary Core SLO** that the course consistently and substantively addresses. Student work in the course should demonstrate measurable skills related to the outcome.

Please carefully review the assessment rubric for the course's primary Core SLO here: [Core Outcome Rubrics Folder](#) to ensure that the course aligns with and addresses the rubric. At least one major course assignment should align with **at least 2/3** of the learning outcome rubric criteria.

The Core SLO is already determined for courses in certain categories, so if a course is proposed for any of the following, skip to Section III:

- Category 2 Course SLOs = *Oral/Written Communication*

- Category 4 Course (Math/Quantitative/Scientific) SLOs = *Scientific/Quantitative Reasoning*
- Information Literacy attribute SLO = *Information Literacy*
- DEI attribute SLO= *Diversity, Equity & Inclusion (DEI) Inquiry*

Otherwise, **check the box of the Core SLO this course will *primarily* address:**

Category 3 (History, Literature, Fine Arts):

Aesthetic Literacy
Critical Reading
Oral Communication
Written Communication

Category 4 (Math & Science):

Scientific Reasoning,
Quantitative Reasoning
Inquiry & Analysis

Category 5: RST/PHIL or Social Science OR Core elective

Ethical Reasoning
Intercultural & Global Competency
Interfaith Literacy
DEI/Perspectives and Inquiry

III. Required Materials

Course Syllabus: Please attach a syllabus for the course applying for Core approval. The syllabus must include—at minimum—the course-level learning outcomes, examples of assigned readings, and assignments with means of assessment that speak towards the Core category that is under consideration.

SLO Rubric: Please include a copy of the corresponding rubric noting/circling the criteria that the course addresses and are assessed/demonstrated via at least one major/“signature” assignment. A minimum of $\frac{2}{3}$ of the criteria should be addressed throughout the course. A course map of activities and assignments that provide practice and develop outcome criteria is also helpful.

SLO Assignment: Provide a specific example of one course assignment that can be utilized for Core assessment to measure how students are demonstrating the Core SLO.

Metacognition Example: Provide an example of *one* reflective activity or assignment that integrates metacognition or an explanation of how metacognition will be incorporated into the course.*

*In addition to shared learning outcomes, metacognition is the common aspect of the new Core Curriculum. Courses should intentionally provide opportunities for students to reflect on their learning. [Metacognitive strategies](#) can take many forms. CCTL can assist in developing these components.

Approval Signatures for UGCCC Course Prefix/Number:

Department Chair/Program Director

Approved

Not Approved

Signature _____ Date _____

Department Chair/Program Director

Approved

Not Approved

Signature _____ Date _____

Dean of Academic Unit

Approved

Not Approved

Signature _____ Date _____

University Registrar

Signature _____ Date _____

UG Core Curriculum Committee Chair

Signature _____ Date _____

Vice President for Academic Affairs

Signature _____ Date _____