

Memorandum of Understanding (MOU)
Between Marywood University and Friendship House
Master of Social Work

This Memorandum of Understanding (MOU) outlines an agreement dated this 12th of September, 2023 between Marywood University (“Marywood”) and Friendship House. The MOU outlines the understanding regarding special consideration for employees of Friendship House enrolling in the University’s Master of Social Work program.

TERM

The term of this agreement will be for three (3) years, commencing September 2023 and ending August 2026. The terms of this agreement will continue for up to two additional years for students who enter the program during the term of the agreement, to give them time for completion of the degree.

MARYWOOD OBLIGATIONS

1. Marywood University has a Master of Social Work program that provides valuable skills and abilities to its students. Acquiring such skills should enhance employees’ job performances and future career paths.
2. Marywood University is offering enrollment in the Master Social Work program to its partner agencies in the region.
3. By successfully completing the required coursework, students will be eligible to graduate from Marywood University with a Master Social Work degree.
4. Employees from Friendship House who are applying for admission to this program must meet the requirements for admissions set forth in the Marywood University catalog. There will be, however, no requirement for a Friendship House employee to take the Graduate Record Examination (GRE) for admission into the program.
5. Friendship House employees will be granted a 25% discount per credit awarded by Marywood University. It is understood that Friendship House will also pay for 25% of each credit. The employee would be financially responsible for the remaining 50%.
6. All regular fees associated with graduate enrollment at Marywood will apply to students.

EMPLOYEE OBLIGATIONS

1. Students who wish to receive benefits must complete the Employment Verification Form for Tuition Discounts Form by the add/drop date of the term they are applying for —

usually two weeks into the semester, on an annual basis. This form is available at <https://www.marywood.edu/affordability/tuition/>

2. In exchange for these benefits, Friendship House administrators agree to promote this program within their organization and provide ample opportunity for representatives from Marywood University to interact and potentially recruit interested employees.
3. Employees must pay the balance owed each academic term by the due date for that term, unless the verification of employment form notes that Friendship House reimburses following the completion of the semester. In this case, all balances net of employer reimbursements are due following normal tuition/fee due dates.

MARYWOOD UNIVERSITY

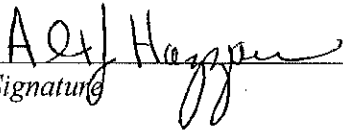


Signature

William McDonald

Vice President for Finance & Administration

Date: 11/28/2023



Signature

Name (print): Alex J. Hazzouri

Title: President/ Chief Executive Officer

Date: September 12, 2023