Download Photo Story 3:  
http://microsoft-photo-story.en.softonic.com/

Begin a New Story – Creates a new project.  
Edit a Project – continue creating or editing an old project.  
Play a Story – Watch a movie from a project.  
To continue or edit an old project  
Continue Working on the Current story – Continue editing your current project.

Import Pictures into Your Project:

Click import pictures and then browse to where the pictures are stores on your computer.  
Select the photos and click OK.  
The pictures will show on the timeline.
Browse to find the photos.

**Changing the Order of the Photos:**
Click and drag the photo to a new spot on the timeline **OR** click the photo you want moved and then click the left and right arrow buttons located to the right of the timeline.

**Editing and Rotating Photos:**
Under the preview image of the photo are various buttons for editing. Click which photo you want to edit and click the appropriate box **OR** click Edit to bring up the same options.

**Color Correct Levels** – Auto corrects white balance and contrast.

**Correct Red Eye** - removed red eye caused by the flash.

**Rotate** - Rotates the image to the left or right (clockwise and counterclockwise)

**Additional Features Under Edit:**

**Correct Contrast** - Auto corrects the contrast

**Crop** – Crop out part of the image.

**Effect** - Adds artistic filters to the image such as sepia, black and white, and others.

**Remove Black Boarders** – Removes the black boarders on the outside of the image if it has them. To remove the boarders, you will have to crop out part of the image.
**Adding Text:**
Select the picture you want to add text to and then type the text in the box on the upper right. You can change the text font, size, and color by clicking the A. The text can be aligned left, right, and center by clicking the icon box above the text box.

**Effect:**
Select the picture and chose an effect to the photo such as sepia and black and white.

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**Changing the Text:**

- **Font:**
- **Style:**
- **Size:**
- **Color:**
Testing Voice Narration:

Select the image you want to start the voice narration over. Click the microphone icon to test if your microphone is connected and working, and also to test the audio levels.

If the microphone is picked up, when you talk, the levels will raise on the slider. You can adjust the slider to lower or raise the level. Make sure the levels do not go all the way to the top or else they will be distorted.

Recording Voice Narration

Click the round record button to start recording your narration over the slide.

Click the stop button to stop your recording.

The back arrow button will delete your recording.

Click Preview to hear what you recorded.
Customizing Motion:
Click the customize motion button below the preview of the picture.

You are able to set the motion of the image by setting how the image will start and end.

This image will start only showing Marywood University, and then zoom out to show the entire image.

You can set it to make the image pan left to right, up and down, and zoom in and out.

You can also set the time for each motion.

Setting Transitions:
Click the Transitions tab.

There are various transitions available and they will preview in the player on the top.

You can also set the time for each transition.
Adding Music:
To add a file from your computer click select the picture you want the music to start on and click Select Music. Browse and find the song and click OK. The song will appear under the image.

You can use loops built in to Photo Story to create your own music as well. Click Create Music. There will be options for the tempo, style, and mood.

The music will appear below the pictures.

Creating Music and options:
Select the picture you want the music to start on.

You can preview what the music will sound like.

Click OK when finished, or cancel to cancel out.
Exporting Project:
Make sure you save the project first. Click Save Project.

Select the format you want to export the video as. I would recommend Save to computer.

Name the video and select where you want it to be saved.

Click Next and the video will be exported and able to be watched or burned to a CD or DVD.

You can open the project file if you need to make changes. You will need to re-export to a video file to update changes.