

Admission & Enrollment Checklist for Military & Veteran Students

__ Apply! You can find information on admission to Marywood University and an online application on mymarywood.edu. If you apply online the \$35 application fee is waived!

- Request an official copy of your high school transcript be sent to University Admissions.
- Provide one letter of recommendation from your chain of command, counselor, or instructor who is familiar with your academic background and can speak to your abilities. Additional letters from teachers, friends, or family members who are familiar with your academic achievements and interests are also welcome.
- Because the University is interested in knowing about your military service, you may wish to write a personal statement to communicate how your military service has been instrumental in developing your educational goals. This is also an opportunity to help you stand out among other applicants for admission.

__ Complete the Free Application for Federal Student Aid (FAFSA) by **February 15** (fall semester entry) or **November 1** (spring semester entry). This application can be accessed online at www.fafsa.ed.gov.

Marywood University FAFSA CODE: 003296

__ Transfer Students. Applicants are responsible for contacting previous colleges or universities to request official transcripts. Don't forget about your military transcripts (e.g. ACE, SMAART, etc.) **To request military transcripts:** <https://jst.doded.mil/smart/signIn.do>

All transcripts must be forwarded to the following address:

Marywood University
Attn: Office of University Admissions
2300 Adams Avenue
Scranton, PA 18509

__ Enroll in R-VETS (Renewal-Veteran Education and Transition Services). This FREE program provides college access to community veterans and their spouses interested in post-secondary education. The program offer Math and Academic Writing courses which helps bridge the gap in education that veterans sometimes experience after completing high school and separating from service.

Once you have been accepted to Marywood University:

__ Apply for your federal GI Bill education benefits utilizing the Veteran On-line Application (VONAPP), which can be accessed at www.ebenefits.va.gov in order to receive a Certificate of Eligibility.

__ Submit a copy of the Certificate of Eligibility to Lauren A. Williams, Director of Military and Veteran Services to complete the application process. Chapter 33 education payments will be sent directly to the university. The Monthly Housing Allowance (MHA) payment will be sent to the student utilizing the benefit.

Private Tuition Cap 2014-2015: \$20,235.02

Yellow Ribbon 2014-2015: \$12,000.00

MHA: \$1230.00

__ Submit your deposit online (mymarywood.com) and select "submit your deposit," \$200 for commuting students, \$300 for resident students.

This checklist is only a guide and does not include every contingency that a student may face when applying to Marywood University.

__ **Contact Carly Rudzinski, the Coordinator of Prior Learning Assessment**, to discuss the transfer of your previous academic credits and complete a schedule for the upcoming semester.

Phone: 570-348-6266 E-mail: rudzinski@maryu.marywood.edu

__ **Need Housing?** Information on campus housing options can be found on our website <http://www.marywood.edu/residencelife/>.

__ **Register for Medical Benefits!** OIF/OEF veterans are eligible for enhanced enrollment health benefits for 5 years after the date of their most recent discharge from active duty. Submit or mail VA Form 10-10EZ and a copy of your discharge papers [DD-214] to the Department of Veterans Affairs. Form 10-10EZ is available on the the Department of Veterans Affairs website, <https://www.1010ez.med.va.gov/sec/vha/1010ez/>

__ **Attend Student Orientation.** Orientation is offered for new undergraduate students enrolling in the fall semester. You will have the option to attend the traditional orientation for new students, which is scheduled for July 11th and 12th or you can attend the Military and Veteran Orientation, on **Friday, August 8th from 10:00am-4:00pm**

Events for Military and Veteran Orientation will include:

- Setting up your Marywood Email, Moodle and MarywoodYOU
- Applying for your Campus Parking Permit
- Receiving your Marywood University ID Card
- Presentation by various University Services
- Meet and Greet with current student veterans

__ **Coordinate with Student Support Services.** Please contact Diane Webber, Associate Director of Student Support Services at with any disability concerns.

Phone: (570) 348-6211, extension 2335

Additional information can also be found at <http://www.marywood.edu/disabilities/>. [The Office of Disability Services is available to serve all students with disabilities, including those with cognitive (e.g., learning, psychological, and closed head injury), sensory, mobility, and other physical impairments.]

__ **Join a Club!** Student Activities and Leadership Development (SALD) offers over 60 extra-curricular registered clubs and organizations. All clubs and organizations are student run, under the advisement of a faculty or staff member. All registered clubs are open to membership for all Marywood students. If you are interested in our clubs and organizations and would like to learn more information, please contact marywoodclubs@marywood.edu.

__ **Join the Student Veteran Alliance (SVA)** is an official chapter of the national Student Veterans of America. The SVA serves to promote camaraderie between our military-affiliated students and all Marywood students with a passion for serving the veteran community.

If you have questions about veterans benefits or resources, or would like to schedule an individual consultation, contact the Office of Military & Veteran Services. ***You served our country, now let us serve you!***

Lauren A. Williams, Director, Office of Military and Veteran Services

Phone: (570) 961-4584 Email: lwilliams@marywood.edu

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