Office of the Registrar
2300 Adams Avenue
Scranton, PA 18509
Phone: (570) 348-6280
Fax: (570) 961-4758
E-mail: registrar@marywood.edu
Website: www.marywood.edu

UNDERGRADUATE COMPLETION OF SECONDARY GOAL

Procedure to Complete Secondary Goal

- Present this form to the certifying Department Chairperson after completion of all requirements of the second major program or minor program.
- Upon certification, return this form to the Office of the Registrar for processing.

All information is required to process this form.

Student Information (To be completed by the student)

Last Name
First Name
Initial

Street Address
City
State
Postal Code

(_______)_______________________________   ______________________________________________
Preferred Contact Phone Number
Student Identification Number

Student Certification
I affirm that I am adding the secondary goal as stated below.

Signature of Student
Date

Completion of Secondary Major Program (To be completed by the Department Chairperson)
By my signature, I certify that all requirements of the secondary major program stated below have been completed.

Secondary Major Program:

Signature of Department Chairperson:

Completion of Minor Program (To be completed by the Department Chairperson)
By my signature, I certify that all requirements of the minor program stated below have been completed.

Minor Program:

Signature of Department Chairperson:

Office Use Only
Goal Completed: _____/_____/_____  By:_______