



Marywood

UNIVERSITY

Academic Field Trip Form

Please review the Marywood University Academic Field Trip Policy prior to completing this form.

Date:

Instructor Name:

Course Number: Course Name:

Field Trip Destination:

Departure Date: Return Date:

Note: If this course requires frequent off campus travel (i.e.: service learning, practicum, etc.), then list dates or frequency of off-campus travel in the 'Purpose of Field Trip' below rather than departure and return dates above .

Field Trip is Required or Optional? Is this an overnight trip? If Yes, provide lodging details below.

Required Optional Yes No

Please list the names of participating students and their cell phone numbers on the back of this form or on separate sheet.

Mode Of Transportation: Completed Student Travel Waivers (required)?

Chartered Bus Yes No

University Owned Vehicle(s)

Public Transportation

Privately Owned Vehicle(s)

Purpose of Field Trip and Other Notes

Instructor's Signature

Date

Approved by:

Dean's (or designate's) Signature

Date