2017 Summer Orientation Registration Instructions

1. Go to the MarywoodYOU Portal (link on Marywood homepage)

2. Login to the MarywoodYou portal using your Student ID and Email Password.

3. Look to the left side of the screen and click on the registration prompt and image.

Click on the University Tickets link
4. Before you register, create a University Tickets account.
   a. Enter your name, cell phone number, home address, billing address, and email address.
   b. When entering your email (YOU MUST USE YOUR MARYWOOD EMAIL ADDRESS).

5. You will be re-routed to the registration homepage.
   c. Choose the yellow bar “Summer Orientation Registration 2017” on the right of the screen. Select the event from the drop-down menu.

6. You will be directed to the “Summer Orientation Registration” page.
   - Scroll to the bottom of the page and select the following items to place in your cart:
     a. Student Registration (register yourself)
     b. Family & Guest Registration
     c. Friday Dinner Ticket
     d. Super Siblings sessions (if applicable)
7. Once selections are complete, add your purchases to the cart.
   - Continue to follow the prompts. You will be asked to submit the names and contact information for yourself, family members or guests, and participants in the Super Siblings program.

8. After filling in the required information, you will be prompted to pay via credit card for any guest meals and Super Sibling sessions.
   - Please submit credit card information. Payment via cash, check, or charge applied to your student bill is NOT an option.

9. After payment is verified, confirmation will be posted to your Marywood email address.
   - Save this email as confirmation of your registration for the program.

Forgot Something? Don’t Worry!

1. You may add guests and purchase additional meals at any point through the summer.

2. Log back into your MarywoodYou portal and click on the “University Tickets” link on the left side of the screen. The link will return you to the registration page where you can add more meals and guests to your account.

3. If you need a refund for any purchase or if you have any questions please call the Office of Student Activities & Leadership Development at 570-340-6016 for assistance.