Ready.
Set.
Fall 2021!

Marywood University’s Plan for a Successful and Safe University Experience.
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Marywood University’s Plan for a Successful and Safe University Experience

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Planning Framework
An extensive team of experts from across the university developed this plan, based on the overall guiding principle of putting the health, safety, and welfare of Marywood students and employees first. This plan was written to be as flexible as possible. We have done our best to take into account the most current direction, guidelines, and mandates from multiple outside parties, including, but not limited to, various federal, state, and local government agencies, healthcare providers, the PA Department of Education, the CDC, and the NCAA. The information contained in this plan is provided in good faith; however, we are constantly monitoring events and will make any adjustments should it become necessary.
Ready. Set. Fall 2021!
Marywood University’s Plan for a Successful and Safe University Experience

I. INTRODUCTION

Marywood’s plan for a successful and safe university experience has transitioned to its next phase—Ready. Set. Fall 2021! Our plan for the fall semester reflects the progress made on the public health front and on our own campus, primarily as a result of widespread vaccination efforts and the consistent practice of basic health/safety protocols. Our ongoing efforts to provide a safe and successful environment for our students and employees also reflect these changes.

While we still encourage basic health/safety practices such as hand washing, consistent cleaning of public and common areas, and staying home from school or work when you are sick, we are happy to relax some protocols based on current public health guidance and vaccination rates. We will remain attentive to situational shifts in public health, ready to adapt as needed, but this plan reflects a return to a more normal, in-person experience at Marywood University.

We have shifted the location of our online health/safety information to the Student Health Services website. You can still access information through marywood.edu/covid19, which will automatically redirect to the new site location and includes helpful information such as the COVID Dashboard, important contacts, CARES/HEERF Act reports, health-related protocols, and any necessary updates. The PDF version of this plan will be dated on the front cover of the document and updated accordingly with any new information.

We eagerly anticipate the fall semester and our return to safe, full, in-person learning and student life experiences. We are prepared to adjust this plan, if needed, and we continue our commitment to adhering to prevailing health guidance set forth by governmental and public health agencies and practiced by the university community, especially our core value of respect for one another. We are ready, so let’s get set, and move forward with purpose into the upcoming academic year, which is filled with exciting possibilities!
II. GENERAL PREPARATIONS

At Marywood University, we are committed to ensuring that our campus community can:

>> Work safely
>> Live safely
>> Learn safely
>> Play safely

The following practices and infrastructure will continue to support these health and well-being measures, in accordance with CDC and PA Department of Health guidelines:

- Vaccine is the best frontline protection; students, faculty, and staff are highly encouraged to get vaccinated, while not required to do so.
- Covid re-entry testing will be required for unvaccinated students 3-5 days prior to arrival on campus, and tests are available to those who become symptomatic during the semester.
- We will continue to follow current, operational public health guidance on masking/distancing.
- Meetings among students, faculty, and staff can be held in person or virtually.
- The University will continue to comply with all mandated employee safety training requirements.
- Air filtration system ionization stations, installed in Spring 2020, are changed/monitored on a regular basis.
- A modern HVAC system, in place since Spring 2020, will continue to introduce fresh air into large spaces.
- Sanitizing stations, plexiglass barriers, and distancing stickers are installed throughout the campus to maintain health and safety practices in high-traffic, public spaces.
A. 7 Things you Need to Know about the Fall Semester

1. All classes will return to their in-person status. Online courses that were offered pre-pandemic will continue to be offered online.

2. Marywood is not requiring vaccinations, but highly encourages all students, faculty, and staff to get vaccinated.

3. Students who want to attend classes on campus this fall need to provide proof of vaccination or a negative COVID-19 test (taken 3-5 days prior to arrival) through the Student Portal.

4. Fully vaccinated students are not required to wear masks on campus, indoors or outdoors. Unvaccinated students must still follow governmental health and safety guidelines and continue indoor masking protocols.

5. Marywood will return to holding in-person campus events, following CDC and PA Department of Health guidelines.

6. Marywood University Athletics will return to full, in-person practices and competitions, following all federal, state, NCAA, CDC, and institutional public health guidelines.

7. Marywood constantly monitors and responds to the latest guidance from multiple sources to ensure that the health, safety, and welfare of our students, faculty, and staff are placed first.
B. Fall 2021 Campus Experience - We're So Ready for You!

WE’RE SO READY FOR YOU!

**Masking Policy**
- Masks are not required for anyone outdoors on campus, but unvaccinated guests at sporting events must still wear masks.
- Fully vaccinated students are not required to wear masks indoors, but unvaccinated students must continue to do so.
- On-campus healthcare clinics will still require masking of all individuals, regardless of vaccination status.
- Our masking policies will change once 70% of PA is fully vaccinated.

**Student Experience**
- Starting this fall semester, eCampus will be our new textbook provider. They will offer competitive pricing, an easy buying experience, and expert service.
- The new Marywood Gear Shop will provide students and families with all of the latest Marywood merchandise and apparel.
- All athletic practices and competitions, as well as music and theatre performances, will be in-person, but unvaccinated individuals must wear a mask indoors.

**Healthcare Settings**
- Masks must continue to be worn by both fully vaccinated and unvaccinated people inside all campus healthcare settings including:
  - **Student Health Center** - Loughran Hall, Terrace Level
  - **Counseling/Student Development Center** - McGowan Center for Graduate and Professional Studies, Suite 1017
  - **The Marywood Speech/Language and Audiology Clinics** located in the Communication/Speech Disorder Clinic - McGowan Center for Graduate and Professional Studies
  - **Disability Services** - Learning Commons, Room 166
  - **The Marywood Music Therapy Clinic** (The therapy and observation rooms) – The Sette Lehberghezzo Center
  - **The Athletic Training Room** – Center for Athletics & Wellness
  - **The Psychological Services Center** - McGowan Center for Graduate and Professional Studies

**Important Contacts and Communications**

**IMPORTANT CONTACTS**
- **Academic-related Questions**
  Students should contact their instructors, and faculty should contact their department chairs.
- **Admissions Questions:**
  For undergraduates, contact YourFuture@marywood.edu or 570-348-6234. For graduate/postdoctoral, contact GraduateAdmissions@marywood.edu or 570-348-6234.
- **Athletics & Recreation Questions**
  Contact the Athletics & Recreation Department at pmurphy@marywood.edu or 570-961-4724.
- **Campus Pandemic Coordinator**
  Contact Dr. Veronica Lucas at yluca@marywood.edu or 570-348-6042.
- **Health-related Concerns**
  Student Health Services at healthservice@marywood.edu or 570-348-6249.
- **Housing & Residence Life Questions**
  Contact the Office of Housing and Residence Life at reslife@marywood.edu or 570-348-6236.

**International student immigration and other non-immigrant matters**
Please contact registrar@marywood.edu or 570-348-6280.

**Study Abroad**
Contact the Office of International Affairs at international@marywood.edu or 570-961-4561.

**Staff Questions**
Contact the Office of Human Resources at humanresources@marywood.edu or 570-348-6220.

**Student Activities**
Please contact the Office of Student Engagement at mhalage@marywood.edu or 570-348-6016.

**COVID-19 Dashboard**

**Communications and Resources** can be accessed on our website. Health/safety information and contacts are included on our Student Health Services website. Go to marywood.edu/covid19 to access this information directly.

We can’t wait to see everyone on campus this Fall!
C. Transportation and Travel

**University Travel**

*University-sponsored travel will resume.* Admissions counselors' travel will be determined by the schools/areas to which they are traveling, in keeping with the prevailing visitation policies at each school and the health and safety guidance in those destinations.

**Study Abroad Program**

*Marywood University will resume study abroad activities for the Fall 2021 Semester.* The University will continue to monitor international and national travel advisories and will communicate changes as warranted. If you are interested in studying abroad during the 2021-2022 academic year, or if you have questions about Marywood's Study Abroad Program, please contact the Coordinator of Global and Multicultural Education.

**COVID-19 Vaccination**

Please be aware that countries around the world are currently considering the issue of whether or not to require that travelers provide official proof of vaccination upon entry. As a campus community, we are responsible for others, as well as ourselves, so by practicing safety measures and behaving responsibly in public spaces, we will each do our respective part to ensure the well-being of the entire campus and the surrounding community.

For students, especially those who reside on campus, and for staff members, we encourage you to exercise caution and adhere to the prevailing health and safety measures of areas you visit. All students, faculty, and staff are expected to adhere to local, state, and federal travel advisories as they relate to COVID-19 testing and quarantine. Be sure to monitor COVID-19 information for Pennsylvania travelers prior to making any travel plans. It is important to be aware of where you go and how you interact with others, and, when possible, to keep track of persons with whom you've interacted, or places you have been for the purpose of contact tracing. *(See Section VII Monitoring Campus, Part B - “Contact Tracing”)*

III. RESIDENT STUDENTS

A. Housing

All residence halls will return to full-capacity status.

*In alignment with recommendations from the Pennsylvania Department of Health (DOH) and the Department of Education (DOE), ALL residential students must provide either proof of a negative COVID-19 test, proof of a positive COVID-19 test result obtained up to 90 days prior to the start of the Fall 2021 semester, or completion of the vaccination series to Marywood Student Health Services 3-5 days prior to arriving on campus.* Proof of COVID-19 entry/re-entry testing and/or completion of the COVID-19 vaccine must be uploaded electronically to the Student Health Portal. All documents must be legible and in English. To complete your Health Information Requirements please log into your Student Health Portal using your MU username and password and upload your required documents.

Whenever on campus, all students, guests, and staff will be expected to comply with current CDC/PA Dept. of Health guidelines.
B. Quarantine & Isolation Protocols for Residential Students

Rooms have been set aside in the event that students are required to isolate. Students who are able to safely travel home are encouraged to do so. Students who need to isolate on campus will move to a designated location for the duration of the isolation period, and services, such as meal delivery, will be provided during this period. Students required to quarantine due to a suspected exposure to COVID-19 will remain in their assigned room for the duration of the quarantine period. Refer to the section on Testing, Contact Tracing, and Quarantine in this document for more detailed information.

IV. COMMUTER STUDENTS

All students attending campus in person must provide proof of vaccination or of a negative COVID test (taken 3-5 days before arrival). In place of vaccination/testing, we will accept proof of a positive COVID-19 test result obtained up to 90 days prior to the start of the Fall 2021 semester.

Proof of COVID-19 entry/re-entry testing and/or completion of the COVID-19 vaccine must be uploaded electronically to the Student Health Portal. All documents must be legible and in English. To complete your Health Information Requirements please log into your Student Health Portal using your MU username and password and upload your required documents.

If you do not feel well, do not report to campus; instead seek medical consultation and follow provider recommendations prior to coming to campus.

V. MARYWOOD CLASSES/ACADEMIC SUPPORT

A. Academic Calendar

The Fall Academic Calendar features a regular schedule. The fall semester begins on Monday, August 23, 2021, and ends on Saturday, December 11, 2021. In the event of snow days, classes will either be held on a compressed schedule or will move online, depending on conditions. Scheduled breaks during the fall semester include:

- Mon., Sept. 6: Labor Day
- Mon., Oct. 11, and Tues., Oct. 12: Fall Break Days [No classes; Administrative Offices open.]
- Wed., Nov. 24–Fri., Nov. 26: Thanksgiving Break [NOTE: Administrative Offices will be open on Wed., Nov. 24; the University is closed on Thanksgiving (Thurs., Nov. 25) and on Fri., Nov. 26.]
- Winter Break begins after the student's last exam in the second week of December; Semester officially ends on Sat., Dec. 11. Final grades are due by Noon on Tues., Dec. 14.

B. Classes and Attendance Policy

Faculty will detail their requirements and expectations on their course syllabi, available on Brightspace, and, as always, you can contact them by email to ask questions. Students are expected to attend in-person classes. If a student must be absent for illness, a death in the family, or other serious reason, then procedures for absences, as detailed, should be followed.

Absences

If a student is going to miss multiple class meetings because of illness, a death in the family, being required to quarantine, or other serious reason, the student must take the responsibility to inform the faculty member offering the course. If the absence involves missing multiple class meetings in several courses, the student is responsible for notifying each department. If a student must miss classes because of being required to quarantine, Marywood's faculty will develop and execute a customized learning delivery solution based on the individual student's specific situation.
C. Music and Theatre Classes/Performances

Music and Theatre classes and performances will resume normal, in-person status, but unvaccinated individuals must wear a mask indoors.

D. Technology

It is strongly recommended that all students have a personal laptop computer that is powerful enough to support the requirements for coursework.

*Please note that some programs (Architecture, Multimedia Communication, and Graphic Design, Illustration, and Photography) require very distinct specifications for computer hardware, operating systems, and software. If you are unsure of the appropriate laptop for your program, please contact your Program’s Director.*

<table>
<thead>
<tr>
<th>General Technology Recommendations</th>
<th>PC</th>
<th>Mac</th>
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</thead>
<tbody>
<tr>
<td>Operating System</td>
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<tr>
<td>MINIMUM</td>
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<tr>
<td>Windows 10 Home</td>
<td></td>
<td>macOS 10.13 or Higher</td>
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<tr>
<td>RECOMMENDED</td>
<td></td>
<td></td>
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<tr>
<td>Windows 10 Pro</td>
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<tr>
<td>Processor Type</td>
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<tr>
<td>MINIMUM</td>
<td></td>
<td></td>
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<tr>
<td>Core i3 Processor</td>
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<tr>
<td><em>AMD NOT Recommended</em></td>
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<tr>
<td>RECOMMENDED</td>
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<tr>
<td>Core i5 or Core i7 Processor</td>
<td></td>
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<tr>
<td>MINIMUM</td>
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<td></td>
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<tr>
<td>Core i5 Processor</td>
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<tr>
<td>RECOMMENDED</td>
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<tr>
<td>Core i7 Processor</td>
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<tr>
<td>Memory</td>
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<tr>
<td>MINIMUM</td>
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<tr>
<td>4GB RAM</td>
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<tr>
<td>RECOMMENDED</td>
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<tr>
<td>8GB RAM or Higher</td>
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<tr>
<td>MINIMUM</td>
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<tr>
<td>8GB RAM</td>
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<tr>
<td>RECOMMENDED</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16GB RAM or Higher</td>
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<tr>
<td>Hard Drive</td>
<td></td>
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<tr>
<td>MINIMUM</td>
<td></td>
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<tr>
<td>256GB SSD or 500GB HD</td>
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<tr>
<td><em>Do not purchase a 128 GB HD</em></td>
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<tr>
<td>RECOMMENDED</td>
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<tr>
<td>512GB SSD or Higher</td>
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<tr>
<td>MINIMUM</td>
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<tr>
<td>256GB SSD</td>
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<tr>
<td><em>Do not purchase a 128 GB HD</em></td>
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<tr>
<td>RECOMMENDED</td>
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<tr>
<td>512GB SSD or Higher</td>
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<tr>
<td>Graphics Card</td>
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<tr>
<td>MINIMUM</td>
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<tr>
<td>512 MB Video Memory</td>
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<tr>
<td>RECOMMENDED</td>
<td></td>
<td></td>
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<tr>
<td>2GB Video Memory or Higher</td>
<td></td>
<td></td>
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<tr>
<td>MINIMUM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2GB Video Memory</td>
<td></td>
<td></td>
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<tr>
<td>RECOMMENDED</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4GB Video Memory or Higher</td>
<td></td>
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</tr>
<tr>
<td>Other Hardware</td>
<td>Built-In Webcam</td>
<td>Built-In Webcam</td>
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<td>----------------</td>
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</tr>
<tr>
<td>Software</td>
<td>MS Office 2016 or newer</td>
<td>MS Office 2016 or newer</td>
</tr>
<tr>
<td>Warranty</td>
<td>3 year parts and labor <em>(on-site strongly recommended)</em></td>
<td>3 year parts and labor (AppleCare+)*</td>
</tr>
<tr>
<td>Insurance</td>
<td>Comprehensive breakage, theft, liquid spill, hazard <em>(strongly recommended)</em></td>
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</tr>
<tr>
<td>Virus Protection Software</td>
<td>Sophos Home or similar protection.</td>
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</tbody>
</table>

These specifications work for most departments and programs. The College of Professional Studies and the Communications & Science Disorders Department have a preference for Windows-based Laptops meeting either configuration above.

Specific operating systems/requirements are listed for the following majors:

<table>
<thead>
<tr>
<th>Technology Recommendations</th>
<th>Architecture</th>
<th>Multimedia Communication</th>
<th>Graphic Design, Illustration &amp; Photography</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating System</td>
<td>Windows PC, 15” Screen Minimum, Windows 10 OS</td>
<td>Mac Required, macOS 10.13 or Higher</td>
<td>Mac Preferred, macOS 10.13 or Higher</td>
</tr>
<tr>
<td>Processor Type</td>
<td>MINIMUM Intel® Core™ i7-6820HQ (2.7 plus turbo)</td>
<td>MINIMUM Core i7 Processor</td>
<td>MINIMUM Core i7 Processor</td>
</tr>
<tr>
<td></td>
<td>RECOMMENDED Core i9 Processor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Memory</td>
<td>MINIMUM 8 GB RAM</td>
<td>MINIMUM 16 GB RAM</td>
<td>MINIMUM 16GB RAM or Higher</td>
</tr>
<tr>
<td></td>
<td>RECOMMENDED 16 GB RAM or Higher</td>
<td>RECOMMENDED 32 GB RAM or Higher</td>
<td></td>
</tr>
<tr>
<td>Hard Drive</td>
<td>MINIMUM 1 TB SATA Hard Drive OR 512 GB SSD OR some combination of SATA and SSD</td>
<td>MINIMUM 512 GB SSD</td>
<td>MINIMUM 512GB SSD or Higher</td>
</tr>
<tr>
<td></td>
<td>MINIMUM 512 GB SSD</td>
<td>RECOMMENDED 1 TB SSD</td>
<td></td>
</tr>
<tr>
<td>Graphics Card</td>
<td>MINIMUM Nvidia Quadro M1000M w/2 GB GDDR5</td>
<td>MINIMUM 4 GB Video Memory</td>
<td>MINIMUM 4GB Video Memory or Higher</td>
</tr>
</tbody>
</table>
### Hardware

<table>
<thead>
<tr>
<th>RECOMMENDED</th>
<th>RECOMMENDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nvidia GeForce GTX 970M w/3 GB GDDR5 or better</td>
<td>8 GB Video Memory</td>
</tr>
</tbody>
</table>

### Other Hardware

- Built-In Webcam
- 1 TB External Hard Drive Recommended
- Built-In Webcam, USB Ports, Illustration students will also need WACOM drawing tablets.

### Software

- MS Office 2016 *
- Adobe Suite, Final Cut Pro, Logic Pro X (all required) and Final Draft 11 (recommended)
- MS Office 2016 *
- Adobe Creative Cloud subscriptions. Maya will be needed for animation.

### Warranty

- 3 year parts and labor *(on-site strongly recommended)*
- 3 year parts and labor (AppleCare+)
- 3 year parts and labor (AppleCare+)

### Insurance

- Comprehensive breakage, theft, liquid spill, hazard *(strongly recommended)*

### Virus Protection

- Sophos Home or similar protection.

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*Marywood students are eligible for Microsoft Office 365 Web and Desktop versions.* A link to request a license can be found on the IT Help Desk - Student Help website: [http://www.marywood.edu/helpdesk/student-help.html](http://www.marywood.edu/helpdesk/student-help.html)

**The Graphic Design, Illustration, and Photography majors in the Art Department** have a preference for Mac-based Laptops with the “Recommended” configuration or higher.

**Architecture** requires all majors to have a laptop with a strong preference for Windows-based laptops, meeting the minimum specifications listed above. More details can be found on their website: [http://www.marywood.edu/architecture/students/laptop-program/](http://www.marywood.edu/architecture/students/laptop-program/)

**Multimedia Communication** requires majors to have a Mac Computer meeting at least the Minimum specifications with the Recommended specifications preferred.

Marywood has implemented **Apps Anywhere**, a virtual app solution that will allow students to remotely run many of the software applications that are provided in the computer labs on campus.

**E. Academic Support Services**

Academic Support Services will resume normal, in-person status, but there are online resources and virtual options that may be helpful. Contact individual areas/services for more information.
VI. CAMPUS SERVICES
Campus Services will resume normal, in-person status, but will continue safety/sanitation practices to maintain a healthy environment.

A. Dining

All dining facilities will be open. The PA Department of Health has approved self-serve options without any restrictions and limits as of June 28, 2021. Dining will continue to offer a diverse menu and meet all student dietary needs. All prepared meals will be available to go with the use of to-go boxes. Refrigerated meals-to-go will also be available in the Main Dining Room and Study Grounds Café. Hand sanitizing stations are available for use in dining locations. For updates on Dining Hours and daily meal specials please visit the Dining Service website: https://dineoncampus.com/marywood/

To better serve our students, the Boost Mobile Food Ordering app will allow students various dining options for to-go ordering. This option will be available in each location with a menu specific option per location.

Protective shielding at all cashier and food transaction locations and self-scan card readers will allow students to process their payment individually. To ensure the well-being of our students, Marywood Dining will continue to administer daily associate wellness checks to include a self-reported illness system and a contactless temperature check. Appropriate PPE is being utilized at all times by dining associates as required by the PA Department of Health. The sanitizing of the dining facilities, with special attention to high traffic areas and touch points, continues.

B. Marywood Gear Shop/eCampus

Marywood Gear Shop hours are posted and updated online. Students will now use eCampus online services for ordering/renting books and other course-required materials. Safety shielding will remain in place at all transaction counters and sanitization procedures will continue in high traffic areas and point of contact locations.

VII. STUDENT LIFE

Marywood University Student Life experiences will return to full in-person status. Depending on the nature and location of certain events, additional safety guidelines or limited virtual options may be observed.

A. Athletics/Athletics Facilities

Marywood University Athletics will return to full in-person practices and competition. COVID antigen testing may be required before participation and throughout the season if required. We will follow all public health recommendations in accordance with federal, state, NCAA, CDC, and institutional guidelines.

The Athletic Training Room will continue to remain open by appointment only. We will no longer require a sign up for time slots to utilize both the fitness and aquatics centers. Please note that both facilities will have scheduled hours that they are open. Zumba class will continue to require a sign in. Please refer to the Athletics website at www.marywoodpacers.com to get more details on specific hours and occupancy limits, as well as specific health/safety protocols for various athletic facilities.
B. Student Engagement

In accordance with state, local, and University guidelines, the Office of Student Engagement will resume in-person activities, as well as some limited virtual options, to balance students’ safety with their need for socialization, entertainment, connection, and leadership development. Students not adhering to guidelines will not be permitted to attend or participate in events. Additional requirements will be determined on a case-by-case basis, dependent upon the nature of the event.

Off-campus trips may be offered, depending on the status of our state and county at the time of the trip, as well as the status of the state and county to which we are travelling. Trip destinations will only be considered if they are permitted to be in operation by the appropriate authority, with preference given to outdoor attractions (zoos, state parks, etc.). Additional restrictions, such as reserved seating, reduced capacity on buses, and temperature declaration/health screenings may be required in order to make trips possible and safe.

C. Orientation

New Student Orientation will be taking place on campus in July. To reduce crowd sizes and ensure adherence to capacity guidelines, we are planning to host three separate College-specific Orientations instead of one large session.

The dates are as follows:
>> Tuesday, July 13: College of Health & Human Services
>> Thursday, July 15: College of Professional Studies
>> Friday, July 16: College of Arts & Sciences

For the safety of incoming students and their guests, Orientation Leaders will be required to provide a negative COVID test (taken 3-5 days prior to arrival) or proof of full vaccination in order to participate in Orientation.

Incoming students will not be staying on campus overnight. Each incoming student is permitted to bring a maximum of two guests with them to Orientation, in addition to two participants in the Super Siblings program. Students who are unable to attend Orientation are encouraged to reach out to the Office of Student Engagement to discuss alternative arrangements, including attending Transfer Orientation in August or completing an online option.

Transfer Orientation will take place on campus on Saturday, August 21. Students transferring to Marywood must register online and are permitted to bring a maximum of two guests. Incoming students and international students who are unable to attend New Student Orientation in July are encouraged and invited to participate in this program.

D. Campus Ministry

Sunday Mass will be celebrated in person in the Marian Chapel according to the guidelines of the CDC and the Diocese of Scranton. Safety precautions and online options for Mass will be available as long as needed.

Faith and spirituality programs, such as Bible Study, Delight, Philia, Agape Latte, and similar groups will meet in person or virtually in accordance with current CDC and campus guidelines.
E. Office of Service-Learning and Community Service

Marywood continues to identify and address needs within our local community and beyond. Service activities allow students to connect with each other, build relationships, and make an impact with community leaders and organizations. All students are invited to participate and must follow campus guidelines set forth by Marywood University for the health, safety, and well-being of our students, employees and those who are served.

The Office Service-Learning and Community Service will continue to share information with students about how to engage in community service safely and how to support community partners, both in-person and remote/virtual. Students must observe all campus protocols related to face coverings and social distancing when serving in the community. Students who are at risk of complications of COVID-19 are advised to seek on-campus, remote, or virtual service opportunities instead.

All group service projects will follow current guidelines from the CDC and PA Department of Education for group size, social distancing, and the use of face coverings. The Office of Service-Learning and Community Service will provide support to assist student groups in identifying appropriate and meaningful group service projects. Groups must utilize the Community Service Approval process and follow Marywood procedures for transportation to off-campus service sites and care of vehicles.

VIII. MONITORING CAMPUS

In alignment with recommendations from the Pennsylvania Department of Health (DOH) and the Department of Education (DOE), Marywood University will require either proof of vaccination or a negative COVID test result (from a test taken 3-5 days before arrival on campus) to prevent and reduce COVID-19 transmission. This requirement is for all students who will attend campus in person during the summer sessions and Fall 2021 semester. (Students enrolled in online-only programs, such as online graduate programs, are exempt from this requirement.)

In place of vaccination/testing, we will accept proof of a positive COVID-19 test result obtained within 90 days prior to arrival. (See Section VIII Monitoring Campus, Part A “Testing, Contact Tracing, and Quarantine”)

Proof of COVID-19 entry/re-entry testing and/or completion of the COVID-19 vaccine must be uploaded electronically to the Student Health Portal. All documents must be legible and in English. To complete your Health Information Requirements please log into your Student Health Portal using your MU username and password and upload your required documents.

Students, faculty, and staff should not report to campus, clinical sites, internships, athletic practice/competitions, or University-sponsored events if they are experiencing symptoms of COVID-19 or if they have had a known or suspected exposure to someone with COVID-19. Instead, please isolate, seek medical consultation, and follow provider recommendations prior to coming to campus.

A. Student Health Center

Marywood University’s Student Health Center has partnered with local healthcare organizations and other regional facilities to assure that COVID-19 testing is available for students who report to the campus Health Center with symptoms consistent with coronavirus infection and to those with a known exposure to COVID-19. The Student Health Center responds to students’ health and wellness needs Monday through Friday from 8:30 a.m. to 4:30 p.m. Students should call ahead (570-348-6249) before visiting the Health Center, unless they are experiencing an emergency such as respiratory distress or an injury with profuse bleeding. (For all after hour medical emergencies call 911.)
Health Center staff will determine whether telemedicine services can be utilized, or if an in-person visit is warranted. Special arrangements will be made for students showing symptoms of an infectious nature. Students who are advised to report to the Health Center in person will be instructed on which entrance to use. Patients with general medical issues will use the front entrance; those with COVID-19 symptoms will use the back entrance. Health Center workers will use respiratory protection when encountering patients showing signs of infectious disease. Patients in waiting areas and exam rooms, regardless of vaccination status, must wear face coverings that completely cover the nose and mouth.

Isolation areas have been identified for residential students who have tested positive for the virus. After hours and on weekends, students should utilize the Geisinger COVID-19 hotline at 570-284-3657 for answers about care recommendations and more. In addition to this option, students can seek guidance from Medicus Urgent Care by calling ahead to 570-207-2612. Other local care options can be found on the Student Health Resource Page.

**It is important to note that you must call ahead when seeking evaluation and/or treatment for COVID-19 symptoms from any health care provider**

Testing, Contact Tracing, and Quarantine
In alignment with current recommendations from the Pennsylvania Department of Health (DOH) and the Department of Education (DOE), Marywood University will require entry screening testing (testing students prior to or at the beginning of the term/semester) to prevent and reduce COVID-19 transmission. This requirement is for all students who will attend campus in-person during the summer terms and Fall 2021 semester. (Students enrolled in online-only programs, such as online graduate programs, are exempt from this testing requirement.)

In place of testing, we will accept proof of a positive COVID-19 test result obtained within 90 days prior to arrival on campus or completion of the vaccination series. Proof of COVID-19 entry/re-entry testing and/or completion of the COVID-19 vaccine must be uploaded electronically to the Student Health Portal. All documents must be legible and in English. To complete your Health Information Requirements please log into your Student Health Portal using your MU username and password and upload your required documents.

Students who visit the Health Center with symptoms consistent with COVID-19 will be referred for testing. Employees will be sent home and referred to their medical providers.

Students diagnosed with probable or lab-confirmed COVID-19:

- If the student is residential, unless the student chooses to return home, s/he will be instructed to self-isolate in a designated area on campus and the Health Center will monitor their condition (preferably by phone or video conference).

- Students living off-campus will self-isolate in a designated area of their residence. Self-isolation in this context means isolating from others living in the same residence. If space limitations or limited facilities – i.e. bathrooms, kitchens – make some interaction unavoidable, the individual self-isolating should avoid usage when others are occupying these spaces, whenever possible, and maintain a minimum of six feet of social distance, wear face covering, and practice hand washing at all other times. Student Health Services will monitor their condition (preferably by phone or video conference).

- While a residential student is in isolation, University staff will arrange for food delivery and address other needs.
To be cleared to leave isolation, a minimum of 10 full days must have passed since either the start of symptoms or test date if asymptomatic. An individual must have improved symptoms and experience 24-hours without a fever (without the use of fever reducing medication). These guidelines have been developed following recommendations from the CDC and the PA Department of Health and will be monitored as new information becomes available.

Unvaccinated individuals who have come in close contact with an infected individual, must quarantine in their residence for 14 full days (for residential students quarantine takes place in their residence hall rooms). This may include roommates/suitemates/floormates (if sharing a bathroom)/housemates. These students should refrain from entering public areas outside of their residence while the quarantine is in place.

Residential students will not be permitted to remain in student housing if they refuse to quarantine under these circumstances.

B. Contact Tracing

If a member of the Marywood community is diagnosed with COVID-19, contact tracing can help to keep our campus safer by identifying others who may be at risk and directing them to quarantine or obtain medical care. Confidentiality laws prohibit the university from disclosing any identifying information about affected individuals.

Any individual who has tested positive will be isolated, and anyone believed to be at risk for exposure will be contacted and asked to self-quarantine. It is expected that all faculty, students, and staff identified as COVID-19 positive who were on campus up to 48 hours prior to symptom onset or date of testing report such findings to the appropriate department so that contact tracing can be initiated. Students are to notify Student Health Services and employees should notify Human Resources. Several Marywood staff members have been trained and certified in contact tracing. All communication related to contact tracing is private and confidential.

To prevent the further spread of disease, COVID-19 contacts are encouraged to stay home and maintain social distance (at least 6 feet) from others until 14 days after their last exposure to a person with COVID-19. Contacts should monitor themselves by checking their temperature twice daily and watching for symptoms of COVID-19. Learn more about the Contact Tracing Process or read the Contact Tracing Frequently Asked Questions on the PA Department of Health website. Also, view the PA Department of Health video, “What to know about contact tracing.” Questions? Call 1-877-PA-HEALTH (1-877-724-3258).

Students, faculty, and staff who are positive for COVID-19 must comply with requests for information related to the contact tracing process. In most cases, The Pennsylvania Department of Health will take the lead in contact tracing off-campus exposures. Student Health Services will take the lead in contact tracing for those exposed on campus. In the event of a confirmed case of COVID-19, the university will follow contact tracing and notification protocols as directed by local and state health authorities. Identified contacts will receive guidance about monitoring and testing.

C. Coordination with Local Public Health Officials

Marywood University’s Director of Student Health Services (or designee) will communicate any identified cases of COVID-19 to the Pennsylvania Department of Health as per protocol. The Director or designee will also activate plans for isolation/quarantine as deemed appropriate. Visit the Pennsylvania COVID-19 Early Warning Monitoring System Dashboard, which provides information on statewide and county COVID-19 prevalence to track increases in disease in the community on a weekly basis.
IX. CARES ACT AND REFUNDS

Certification and Allocations: On April 16, 2020, Marywood signed and returned to the Department of Education the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students. Marywood University received $2,020,450 from the CARES Act. Fifty percent (50%) of those funds or $1,010,225, was allocated for Emergency Financial Grants to Students. These funds were received on May 7, 2020. The program concludes on December 31, 2020, and, as of that date, Emergency Financial Aid grants, totaling $1,010,225, were allocated to students.

Eligibility of Students/Disbursement of Funds: At Marywood, there were 2,282 students eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.

Methods of Determination/Guidance to Students: To determine which students received allocations of Emergency Financial Aid Grants, as well as how much they received, under Section 18004(a)(1) of the CARES Act, Marywood devised and used formulas based on need (according to financial aid records) and the cost of attendance. Students were told that the funds from the Emergency Financial Aid Grants were allocated to cover expenses related to the disruption of campus operations due to coronavirus, including eligible expenses under a student’s cost of attendance, such as food, housing, course materials, technology, health care, and child care. They were also asked to indicate how they generally intended to use their allocation to offset those expenses.

See CARES Act/HEERF II Reports online at marywood.edu/cares-heerf

X. HEERF II AND REFUNDS

Allocations: Marywood University received $1,101,225 from the Higher Education Emergency Relief Fund (HEERF) II under Section 314(a)(1), (a)(4) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) for distribution to students for Emergency Financial Grants. These funds were received on January 19, 2021. A majority of funds received have already been allocated; all funds received under HEERF II will be allocated by June 30, 2021.

Eligibility of Students/Disbursement of Funds: At Marywood, there were 2,039 students eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 314(a)(1), (a)(4) of CRRSAA.

Methods of Determination/Guidance to Students: To determine which students received allocations of Emergency Financial Aid Grants, as well as how much they received, under Section 1314(a)(1), (a)(4) of CRRSAA, Marywood devised and used a matrix based on EFC (Expected Family Contribution) and financial aid (according to financial aid records), prioritizing students with exceptional need, such as students who receive PELL grants. Students were told that the funds from the Emergency Financial Aid Grants can be used for any component of the student’s cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or child care. Students were also asked to indicate how they generally intended to use their allocation to offset those expenses.

See CARES Act/HEERF II Reports online at marywood.edu/cares-heerf