Marywood University Campus Ministry  
Alternative Break Program  
Application for Team Leaders  
2012-2013

**Please read the following leadership requirements before considering a leadership position:**

1. All applicants must have participated in at least one service break experience.
2. Applicants must carefully read through the roles and responsibilities of a Team Leader and accept that role.
3. Applicants must be able to attend **all** whole group meetings as well as meet bi-monthly with Campus Ministry staff and Co-Team Leader.
4. **Mandatory attendance is required at all leadership and group meetings - leadership meetings will be held bi-weekly based on the time decided with Service Trip staff** (Tentatively scheduled for Sunday afternoons before or after group meetings).
5. Applications consist of two parts and will not be reviewed until all parts of the application are submitted:
   a. Completed Application (attached)
   b. Completed essay responses on a separate sheet of paper.

**Roles and responsibilities of a Team Leader:**

1. Attend and participate in all mandatory leadership meetings.
2. Communicate effectively with the service break coordinator, your service site, leadership team and group members.
3. Facilitate community building among your group members before, during and after break through ice breakers, reflections, prayer and service.
4. Act as a liaison between Marywood and your service sites.
5. Participate actively with your leadership team which consists of you, your Co-Team Leader, and your Advisor(s).
6. Commit to at least 10 hours a week towards the planning of a service break experience, including collecting group paperwork.
7. Lead and organize post-trip reflection groups and presentations.

**Application Process:**

Applications are due by **Friday, September 7, 2012 at 4pm.** Applications can be picked up in Campus Ministry.

Applications can be returned to Campus Ministry (Swartz Center for Spiritual Life) by 4pm on Friday, September 7. Applicants will be contacted about scheduling an interview via email by Monday, September 10.
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APPLICATION

PART I: Personal Information

Name_______________________________________ Email Address: ____________________________________________

Phone #:___________________ Local/Campus Address: ______________________________________________________

Year of Graduation:________________ Major:________________________________________ Minor:________

Age:__________ Foreign travel experience(s)?__________________________________________________________

Where traveled to?____________________________ Purpose of trip? ______________________________________

Foreign Language Skill? Language(s): _______________________________________________________________

Fluent_______ Proficient_______ Beginner_______ None_______

T-Shirt size (please circle): S M L XL XXL

PART II: Trip Information

- Each service trip consists of working within various areas with a variety of populations. Please refer to the Service Trip Descriptions document for a detailed description of each trip.
- Please rate your preference for trips 1-4 (1 being your 1st choice, etc). You will be placed on a trip based on space availability and your areas of study and interest.

_______ Youth Service Opportunities Project (Hunger and Homelessness): Washington, D.C.

_______ Hope Community Development Agency (Hurricane Katrina Rebuilding): Biloxi, Mississippi

_______ Almost Heaven Habitat for Humanity (Rural House Building): Franklin, West Virginia

_______ Deeper Roots (Coffee harvesting, local rebuilding): Guatemala (International Trip)

In addition to the Spring Break 2013 trips, Marywood will be offering a Summer Trip to San Lucas Mission in Guatemala. The trip to San Lucas Mission is tentatively scheduled for May 14-25, 2013. If you are interested in leading this trip, please check the line below. Please note, you can participate in both a Spring Break service trip as well as the Guatemala service trip.

_______ Yes I am interested in participating in the Summer 2013 service trip to San Lucas Mission, Guatemala.
PART III: Previous Service Trip Involvement

Have you participated in a service trip (National or International) previously?  Yes  No
If yes:

When?_______________________________________________________________
________________________________________________________________________
________________________________________________________________________

Where?___________________________________________________________________________________
___________________________________________________________________________________

Program(s) with which you worked___________________________________________
________________________________________________________________________

PART IV: Current Community Service Involvement
List up to five (5) community service projects/programs in which you have participated within the past two years.

Project/Program  Type of Service  Date(s)

1.  

2.  

3.  

4.  

5.  
PART V: Health Information
How would you describe your general health? Excellent  Good  Fair  Poor

Do you have health insurance coverage? Yes  No

Do you have any health concerns that may require attention during the trip? If so, please explain. (i.e. diabetes, heart problems, back problems, allergies, etc.) Medical clearance may be necessary.

Do you have any dietary restrictions? Please explain:

PART VI: SHORT ANSWER QUESTIONS

Please complete the following short answers on a separate piece of paper:

1. Why are you interested in leading an Alternative Break experience? Please describe one moment from a previous break experience that sparked your desire to lead a service break experience.

2. What is your definition of leadership? What skills do you have that will help you be an effective leader?

3. What leadership roles have you held in the past? Please describe one experience in detail including the success and challenges you faced.

4. In what ways do you hope to grow as a result of serving as a leader in the Alternative Break Program?

5. What, if anything, do you foresee as being a challenge for you to serve as a leader in this program?
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6. Participating in the Alternative Break Program as a leader involves a **time commitment**: Fundraising, attendance at all pre-trip preparation meetings (all meetings dates and times are listed on the next page), Trip itself, Post-Trip meeting and follow-up. Considering your academic, extra-curricular, and work commitments, please list your other responsibilities and explain how you will balance all your commitments.

7. Do you have any questions or concerns that you would like to address during the interview process?

8. Please list the one (1) person [not a relative] that could be contacted as a reference to speak on behalf of your leadership ability i.e. former teacher, coach, employer.

   Name ____________________________________________

   Email ___________________________ Phone Number: _______________________

9. Please list **all of the times** you would be available for an interview during the following schedule:

   **Tuesday, September 11, 2012 (9:00am-4:00pm):**

   ____________________________________________

   **Wednesday, September 12, 2012 (9:00am-4:00pm):**

   ____________________________________________

   **Thursday, September 13, 2012 (9:00am-4:00pm):**

   ____________________________________________
### PART VII: Self-Reflection

**Please rank your ability in the following areas.**

<table>
<thead>
<tr>
<th>Ability</th>
<th>I am comfortable and confident in my ability</th>
<th>I am somewhat confident in my ability</th>
<th>I need improvement</th>
<th>I have no interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>Willingness to accept responsibility</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Ability to work collaboratively</td>
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<tr>
<td>Ability to set priorities</td>
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<tr>
<td>Ability to follow-through</td>
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<tr>
<td>Effective time management</td>
<td>☐</td>
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<tr>
<td>Maturity</td>
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<tr>
<td>Initiative &amp; self-motivation</td>
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<td>☐</td>
<td>☐</td>
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<tr>
<td>Flexibility</td>
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<tr>
<td>Awareness of social justice concerns</td>
<td>☐</td>
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<tr>
<td>Acceptance of difference</td>
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<tr>
<td>Willingness to lead prayer</td>
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<tr>
<td>Facilitate daily reflection/group discussion</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>Sense of Humor</td>
<td>☐</td>
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</tbody>
</table>
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Completed application must be returned to Campus Ministry & Collegiate Volunteers, Swartz Center for Spiritual Life, no later than **4:00pm on Friday, September 7th, 2012. Space is limited.** Your signature indicates that you understand your commitment to participate in the Alternative Break Program, to attend all trip meetings, and to assist with fundraising projects.

Due to the time commitment involved with being a trip leader, if selected you will be responsible for raising **half** of the fundraising goal of the participants in your group. In addition, no trip deposit will be required.

***Students that are selected as Team Leaders will be responsible for attending a training session. This meeting will be scheduled according to the availability of all Team Leaders. It will take place sometime during September 18 and 21. This meeting is MANDATORY.***

In addition to the training meeting, the meeting schedule for the program is as follows:

**Pre-Trip Preparation:**
- Sunday, October 21, 2012- 3:30pm-5:30pm
- Sunday, November 4, 2012- 3:30pm-5:30pm
- Sunday, November 18, 2012- 3:30pm-5:30pm
- Sunday, January 13, 2013- 3:30pm-5:30pm
- Sunday, January 27, 2013- 3:30pm-5:30pm
- Sunday, February 10, 2013- 3:30pm-5:30pm
- Sunday, February 24, 2013- 3:30pm-5:30pm
- Friday, March 1, 2013- Commissioning Service- 7pm: Marian Chapel
- Friday, March 15, 2013- 3:00-5:00pm

**Post-Trip Presentation:**
- Tuesday, March 26, 2013- 11:00am-2:00pm and 4:00pm-7:00pm

***It is MANDATORY that participants attend EVERY pre-trip meeting so that they are adequately prepared for their service experience.***

Thank you for your interest. Leaders will primarily be chosen on the basis of leadership ability, recommendations, strength of application and interviews. If you have any questions please feel free to contact Meghan Coyle at mecoyle@m.marywood.edu or 570-961-4723.

Applicant Signature: ___________________________________________ Date: __________________