



Introduction

University Standing Committees

Policy

Descriptions

Alphabetical List

Reporting List

Members

Annual Reports

Academic Council

Annual Report for 2004 - 2005

Members

Sister Patricia Ann Matthews, IHM, Chair
 Dr. Louis Furmanski, Dean, College of Liberal Arts and Sciences
 Dr. Devorah Namm, Dean, College of Creative Arts and Management
 Dr. Mary Anne Fedrick, Dean, College of Education and Human Development
 Dr. Ronald Bulbulian, Dean, College of Health and Human Services
 Dr. Bernadette Russell, Dean, School of Continuing Education
 Mr. Dennis Kelly, Associate Vice President for Enrollment Management
 Dr. Michael Mirabito, Assistant to the Vice President for Academic Affairs for Technology
 Dr. Diane Keller, Assistant to the Vice President for Academic Affairs for Research and Community Collaboration

Meetings

The minutes were taken and distributed by Debbie Brouillette, Executive Secretary. The agenda of each meeting was sent to the President of the University prior to the meeting.

During 2004-05, thirteen meetings of the Academic Council were held.

Accomplishments

The following work was done by the Academic Council during the 2004-05 year:

- Advanced nineteen part-time lecturers;
- Recommended plan to re-structure Academic Support Areas;
- Participated in budget formation for 2005-06;
- Named representatives to various University committees;
- Recommended revisions to PT/OL Remuneration Scale;
- Recommended Enrollment Management Plan;
- Approved draft new forms for course syllabus and teaching evaluations and submitted to Instructional Effectiveness Committee;
- Approved Implementation of FOCUS Program;
- Reviewed possible suggestions for Grand Marshall and University MACE Carrier;
- Revised Draft Intellectual Property Policy to be submitted to the Policy Committee of the University in 2005;
- Continued work on policy for Undergraduate Excused Absences to be submitted to the Policy Committee of the University in 2005;
- Worked on schedule for Fall Convocation and Constitution Day;
- Continued work on technology issues;
- Prepared for Academic Affairs Committee meetings, Trustee Day and Commencement

In addition, the Academic Council is used as a forum for sharing of news across

the units in Academic Affairs as well as for information sharing by the Vice President to the units. This is the conduit for personnel in key roles in Academic Affairs to be kept

abreast of planning, discussions and decisions happening in the President's Cabinet.

Submitted by

Sister Patricia Ann Matthews, IHM
Vice President for Academic Affairs

June 22, 2005

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