

Marywood University

Family Educational Rights and Privacy Act

Student Release of Information Form

The Family Educational Rights and Privacy Act of 1974 is a federal law which requires that an educational institution maintain a policy of confidentiality in regard to students' educational records. Marywood University will not release information to anyone outside the institution without the written consent of the student, except as provided by federal law as expressed in the written policy of Marywood University. (A copy of the Marywood Policy, in accordance with the law, may be obtained from the Academic Records Office.) Within the University, only those who have a specific need for information in the educational interest of the student, may have access. Students may request to review their own records.

Release of information to parents or guardians requires student consent. This completed form will be kept on file in the Academic Records Office and will be in effect until the student has graduated or withdrawn from Marywood University or submits a new form to the Academic Records Office.

I do not grant permission for Marywood University to release my records except as permitted by law.

I hereby grant permission for Marywood University to release my records to:

Complete Name (or names)

Relationship

Complete Name (or names)

Relationship

Street

City

State

Zip

Name of Student (please print)

Date

Signature of Student

Student ID Number