

Intensive English Program Application

A complete application submission includes:

1. The application form, properly completed, including payment of a \$35 application fee. Make check or money order payable to: **Marywood University**. Submit to the Office of University Admissions along with the following documents:

- Original High School Transcript* OR Original College Transcript* Most Recent Documentation Only
- Citizenship/Visa Information
- Certification of Finances w/bank statement
- \$35 Application Fee

2. * Original, unopened transcripts of all academic work, including transfer coursework. Transcripts should be sent to the applicant with the sender's signature across the sealed flap of the envelope. Applications will not be considered without official transcripts. All non-English transcripts must be translated by a certified translator such as World Education Services or the American Association of Collegiate Registrars and Admissions Officers.

3. The Certificate of Finances Form must also be accompanied by a bank statement less than 60 days old, showing proof of sufficient funds. The required support for the academic year must total at least \$25,350 USD. \$7,950 is required for tuition while the remaining \$17,400 is used for books, supplies, room and board, and personal expenses. *Changes in tuition and fees, student and course fees, etc. may be made without notice.*

Once all official documents required for admission are received, we will process your application for evaluation. If you are accepted by the Admissions Committee at Marywood University, an acceptance packet will be sent to you.

Office of University Admissions
Marywood University
2300 Adams Avenue
Scranton, PA 18509 USA

001-570-340-6002
E-mail: iep@marywood.edu
marywood.edu/admissions

For Official Use Only

Date Rec'd
Method of Payment
Entered by

Personal Data

I plan to enter Marywood University in: Aug. (fall) of _____ Jan. (spring) of _____ July (summer) of _____

I plan to live: On Campus Off Campus

Mr. Fr. Rev. Dr. Ms. Mrs. Sr.

Family Name Given Name Middle Initial

Preferred Mailing Address: Street City State/Province Postal Code Country

Permanent Mailing Address: Street City State/Province Postal Code Country

Telephone (Include Country Code) Cell Phone (Include Country Code)

E-mail Address

Date of Birth (MM/DD/YR) Country of Birth Country of Citizenship Primary Language

Educational Data

Secondary School or College

Street City State/Province Postal Code Country

How did you discover Marywood University? Family/ Friend Internet College Fair/ School Visit
 Agent _____ Other _____

Have you taken the TOEFL or IELTS? Yes: Score _____ No

Briefly describe your experience with the English Language.

Emergency Contact Information

Family Name Given Name Relationship

Telephone (Include Country Code) Fax (Include Country Code)

E-mail Address

I understand that Marywood University reserves the right to refuse admission and matriculation to any applicant who falsifies information on this application or who, in the school's judgement, is not qualified. Similarly, Marywood University reserves the right to require withdrawal of any student, any time, for any reason deemed sufficient under the rules and traditional practices of the University

Signature

Date

Please return this completed form and a \$35 USD payment to:

Marywood University
Office of University Admissions
2300 Adams Avenue
Scranton, PA 18509
USA

After Acceptance

Once you have been accepted and provided evidence of financial support, you are required to send to Marywood a \$1,600 USD **Advance Deposit** with a **Notarized Affidavit**. This deposit is non-refundable.

- Advance Deposit
- Notarized Affidavit
- Proof of Health Insurance

When Marywood University receives the \$1,600 USD advance deposit the Office of University Admissions will send the you a confirmation packet. Inside this packet will be a **New Student Questionnaire**, **Student Health Services Form** and a **Residence Hall Agreement Form** (if residing on campus). The **Student Health Services Form** must be completed with the assistance of your health care provider and returned to Marywood University. Pennsylvania State Legislature requires that all students residing in a residence hall in Pennsylvania be vaccinated for meningococcal meningitis. If you do not receive a vaccination prior to your arrival at Marywood University you must report to Student Health Services once on campus to obtain one. The cost of receiving a vaccination at Marywood is approximately \$125 USD. The **Residence Hall Agreement Form** (if residing on campus) and **New Student Questionnaire** must also be completed and sent to Marywood University. Please note that each student who resides on campus must select one Dining Plan.

- Student Health Services Form
- Residence Hall Agreement Form
- New Student Questionnaire
- Dining Plan selected

Also, at this time, Marywood University will issue an I-20 to the student via express mail. You are responsible for the shipping cost of the I-20. The cost of this may range anywhere from \$30 USD to \$100 USD.

Once the I-20 is received the student must complete an **I-901 form**. This form can be obtained from Marywood University or by going to <https://www.fmjfee.com/i901fee/>. This form must be completed in order to obtain your student visa. **Do not**

send this form back to Marywood University. The **I-901** must be sent to the United States Immigration and Customs Enforcement (U.S.I.C.E.) Office with a payment of \$200 USD. Once you receive a **SEVIS receipt from U.S.I.C.E. , also known as an I-797**, you may go to the embassy to acquire your visa.

Acquiring Your Visa

It is strongly suggested that during your interview, you bring:

- Your SEVIS receipt from U.S.I.C.E (I-797)
- Your valid passport
- A copy of your Certificate of Finances
- Money for the visa application
- Notarized Affidavit
- Your I-20
- Bank Statements
- Your acceptance letter

These documents will greatly help facilitate the visa application process.

Additional information

- Please note that any personal circumstances may alter these guidelines as they may not be exact procedures for every student.
- The Student and Exchange Visitor Information System (SEVIS) is a system used for maintaining information on international students and exchange visitors in the United States. SEVIS is designed to facilitate the entry and exit process for foreign students in the United States and for students seeking to study in the United States.
- For more information about studying in the United States go to <http://educationusa.state.gov/>
- All information on this application is confidential and in compliance with the Family Education Rights and Privacy Act of 1974 (FERPA).