

Marywood University Health & Safety Committee Session

Place: McGowan Center Room 1069

Date: 11/07/2017

Time: 9:00 AM

Present: Molly Baron, Deanne Garver, Nancy Gibbons, Eileen Joyce, Kevin Kuna, Linda McDade, Kerimcan Ozcan, Mike Pasqualicchio, Mary Reggie, Pattie Trapper, Theresa Tulaney, Deb Wardach

Excused: Myron Marcinek

Guests: Ryan Bowers (Cocciardi), Mark Devlin (Chartwells)

<u>Agenda Item</u>	<u>Discussion</u>	<u>Recommendations/Actions</u>
1. Meeting opened	9:00 a.m.	
2. Minutes reviewed / approved	<ul style="list-style-type: none"> October minutes approved: Nancy Gibbons, Theresa Tulaney 	
3. Old Business	<ul style="list-style-type: none"> Hazard Education Program / Safety Data Sheets Accident / Incident reporting –generalized form Student / employee injuries / transportation Use of SOA building at night Active Shooter Training Lab Safety Equipment Inspections Chemical and Bio Hazard waste Learning Commons Evacuation Training Learning Commons – outside steps AED in Learning commons / campus safety supplies Studio Arts /Student Waivers Student Health hours Marywood Exposure Control Plan Bio Hazard Waste Procedures / Red Bag Inquiry 	<ul style="list-style-type: none"> Ongoing –Ryan Bowers Ongoing - Deb Wardach Ongoing - Nancy Gibbons, Linda McDade: meeting scheduled with Tammy McHale CLOSE –Ryan Bowers, Mike Pasqualicchio Ongoing – Mike Pasqualicchio, faculty/staff training scheduled, tentative December 18, live scenario to be held with local Swat team Ongoing – Deb Wardach, Myron Marcinek Ongoing - Deb Wardach waiting on contract amendments Ongoing - Mike Pasqualicchio holding drills Ongoing – Molly Baron follow up with Tammy McHale Ongoing – Mike Pasqualicchio submitted quote to Tammy McHale, will look into quotes for refurbished AED’s Ongoing Mike Pasqualicchio, Molly Baron to follow up with Cocciardi for recommendations CLOSE – Linda McDade noted that for liability reasons two employees need to be present at all times, unable to remain open for lunch period Ongoing – Deb Wardach, post on website CLOSE – Molly to post information on safety website
4. New Business	<ul style="list-style-type: none"> Science Building / Active Shooter Follow-up Hazard Waste Operation Training 	<ul style="list-style-type: none"> It was noted that students/staff are experiencing anxiety issues from the October 4th incident, Mike Pasqualicchio noted a task force has been established and all concerns presented are addressed by the task force, and that all buildings, students, faculty and staff will receive training Deb Wardach inquired about training, Ryan Bowers answered questions about the different types of training available, noted that this training is not currently scheduled, he will follow up on it
5. Review of accident/incident records	<ul style="list-style-type: none"> October accident/ incident 	<ul style="list-style-type: none"> Molly Baron - 1 accident/incident – not reportable
6. Fire drill	<ul style="list-style-type: none"> Fire drill / Emergency equipment inspections 	<ul style="list-style-type: none"> Mike Pasqualicchio–fire drill to be held, AED’s and emergency phones tested
7. Next meeting /agenda / inspection	<ul style="list-style-type: none"> Tuesday, December 5, 9:00 a.m. / Learning Commons Room 206 / Building Inspection Emmanuel Hall 	<ul style="list-style-type: none"> Meeting Agenda – Old Business – New Business – Fire Drill report –Accident and Injury report- Open Forum -Building Inspection
8. Adjournment	<ul style="list-style-type: none"> 9:40 – Deanne Garver, Kevin Kuna ANNUAL COMMITTEE TRAINING 	<ul style="list-style-type: none"> Committee members participated in annual training, session presented by Ryan Bowers of Cocciardi and Associates
9. Committee Building Inspection	<ul style="list-style-type: none"> McGowan Center Inspection 	<ul style="list-style-type: none"> Inspection attendees - Molly Baron, Eileen Joyce, Mike Pasqualicchio, Mary Reggie, Patti Trapper