

Marywood University Health & Safety Committee ANNUAL Training Session

Place: **Liguori Conference Room 1 / Mailing Center** Date: 12/02/2014 Time: 9:00 AM
 Present: Molly Baron, Nancy Gibbons, David Isgan, Cheryl Kosydar, Mike Finegan, Mike Kondrat, Laurie Munley, Mary Reggie, Deb Wardach, Aaron Simmons, Deanne Garver
 Absent: Linda McDade, Myron Marcinek
 Guests: Mike Baltrusaitus (Cocciardi and Associates), Anthony Terrinoni (Global Risk Management)

<u>Agenda Item</u>	<u>Discussion</u>	<u>Recommendations/Actions</u>
1. Meeting opened	9:00 a.m.	
2. Minutes reviewed / approved	November Minutes Approved – David Isgan, Cheryl Kosydar	
3. Old Business	<ul style="list-style-type: none"> • Emergency Guides • Sidewalk snow and ice protection • Red Bag Kits • Campus AED’s List • Swartz Patio refinish (revisited) • Campus Power Outage – Battery pack for generators • Safety Website • Footbaths in public restrooms • Epi-Pens on campus • LAC and ability to lock down in an emergency • Mail Room Package Transport • Crosswalk –Gillet Lane 	<ul style="list-style-type: none"> • Ongoing - Mike Baltrusaitis • Ongoing – Mike Baltrusaitis to meet with Mark Burns re: snow removal priorities/plans. Promote safety on campus; provide bags to carry shoes in, provide alerts if weather is bad. Festive Safety Flyer to be drafted by Deanne Garver and submitted to Molly Baron • Ongoing – Mike Baltrusaitis to send exposure control plan draft to Patricia Dunleavy for committee review • Ongoing – Mike Baltrusaitis to have policy statement approved • Closed – patio resurfaced • Ongoing -Myron Marcinek • Ongoing – Molly Baron and Mike Baltrusaitus. • Ongoing - Molly Baron • Ongoing – Linda McDade to research. • Ongoing – Mike Baltrusaitis to discuss with Cocciardi-educate campus through training, desk reference, apps, etc., include it in supervisor training, explore cost, do we want to investigate further and make committee recommendations to cabinet and let another committee take ownership • Mike Baltrusaitis to review with Kevin Burns • Mike Kondrat received a request for crosswalk to be painted on Gillet Lane between Immaculata and Post Office
4. New Business	<ul style="list-style-type: none"> • No new business 	
4. Review of accident/incident records	<ul style="list-style-type: none"> • November incidents reviewed 	<ul style="list-style-type: none"> • 3 incidents –1 recordable
5. Fire drill	<ul style="list-style-type: none"> • November fire drill 	<ul style="list-style-type: none"> • Mike Finegan reported three successful drills on 11/25/14, O’Neill Center, Domiano Center for Student Life and Fricchione Day Care Center – no issues
6. Next meeting /agenda / inspection	<ul style="list-style-type: none"> • January 6 – Swartz enter / Chapel 	<ul style="list-style-type: none"> • Meeting Agenda –Old Business – New Business – Fire Drill report –Accident and Injury report- Open Forum Building Inspection - Mail Room Print Shop
8. Open forum	<ul style="list-style-type: none"> • Re: Construction area ground cave-in on campus 	<ul style="list-style-type: none"> • Can Sardoni check construction areas for possible mishaps, keep fencing up
9. Adjournment	<ul style="list-style-type: none"> • 9:40 a.m. Mike Finegan, Deb Wardach 	<ul style="list-style-type: none"> •
10. Committee Building Inspection	<ul style="list-style-type: none"> • Mail Room / Print Center 	<ul style="list-style-type: none"> • Inspection attendees: Mike Baltrusaitis, Molly Baron, Dave Isgan, Mary Reggie