

Marvwood University Health & Safety Committee Minutes

Place: Athletics and Wellness Center Date: 08/13/2013 Time: 9:00 AM
 Present: Molly Baron, David Elliott, Nancy Gibbons, Mary Reggie, Deb Wardach, Mike Kondrat
 Absent: David Isgan, Laurie Munley, Sarah Kenehan, Linda McDade, Myron Marcinek
 Guest: Mike Finegan, Joan Diehl (Chartwells), Rick Noels (Collegiate Risk Management Specialist)

<u>Agenda Item</u>	<u>Discussion</u>	<u>Recommendations/Actions</u>
1. Meeting opened	9:00 a.m.	
2. Minutes reviewed / approved	July Minutes Approved – Mike Kondrat, Deb Wardach	
3. Opening Remarks	•	•
3. Old Business	<ul style="list-style-type: none"> • Maria Hall and Science Hall - Air quality • Nazareth Hall - Dumpster Area (Complaint on smell) 	<ul style="list-style-type: none"> • Air samples taken (Science Hall) samples did not show high levels. Wendy Yankelitis having engineer coming to look at area. Dave Elliot to provide further update at September meeting • Tom Notchick indicated the dumpster is sprayed with each use. Marywood is responsible for scheduling pick up. Tom will discuss more frequent pickups with Mark Burns.
4. New Business	<ul style="list-style-type: none"> • O'Neill Center for Healthy Families 	<ul style="list-style-type: none"> • Air quality being addressed by contractors – dust from construction – humidifiers placed in office
5. Fire drill	<ul style="list-style-type: none"> • Conducted at Swartz Center 	<ul style="list-style-type: none"> • Mike Finegan reported a successful drill
6. Review of accident/incident records	<ul style="list-style-type: none"> • July incidents reviewed – Molly Baron 	<ul style="list-style-type: none"> • 4 incidents – 1 reportable and recordable, 1 recordable
7. Next meeting /agenda / inspection	<ul style="list-style-type: none"> • September 10, 2013 – O'Neill Center for Healthy Families 	<ul style="list-style-type: none"> • Meeting Agenda –Old Business – New Business – Fire Drill report –Accident and Injury report- Open Forum - Schedule next meeting & Inspection
8. Open forum	<ul style="list-style-type: none"> • No discussion 	•
9. Adjournment	9:35 Nancy Gibbons / Molly Baron	
<ul style="list-style-type: none"> • 10. Committee Building Inspection / 	<ul style="list-style-type: none"> • Wellness Center 	Inspection attendees: Dave Elliott, Molly Baron, Mary Reggie, Mike Kondrat. Joan Diehl- Issues recorded in Safety Committee Recommendation File

Cc: Joseph X. Garvey, Wendy Yankelitis, Joe McCormack, Robyn Krukovitz, Mark Pitely, Dr. Patricia Dunleavy

Respectfully submitted by: Mary Reggie

SAFETY INSPECTION Athletics and Wellness Center

Date	Building	Area	Task Description
August-2013	Athletics and Wellness Center	Hallway	Keep the hall pathway clear from gym to pool
		Gym	Ceiling leaking near entrance doors