

Marywood University Health & Safety Committee Minutes

Place: McGowan Building

Date: September 11, 2012

Time: 9:00 AM

Present: David Elliott, Molly Baron, Myron Marcinek, Nancy Gibbons, Kaylee Dunning, Sarah Kenehan, Diana Cuy-Castellanos, Linda McDade

Absent: Mary Reggie

Guest Attendance:

<u>Agenda Item</u>	<u>Discussion</u>	<u>Recommendations/Actions</u>
1. Meeting opened	<i>9:00 a.m.</i>	
2. Minutes reviewed / approved	<i>Approved –Nancy Gibbons, Molly Baron</i>	
3. Opening Remarks	<ul style="list-style-type: none"> • New Members introduced • Question on when last EPA Audit was conducted 	<ul style="list-style-type: none"> • Sarah Kenehan and Diana Cuy-Castellanos • Dave Elliott to review
3. Old Business		
4. New Business		
5. Fire drill		
6. Review of accident/incident records	<ul style="list-style-type: none"> • <i>August incidents reviewed – Molly Baron</i> 	<ul style="list-style-type: none"> •
7. Next meeting /agenda / inspection	<ul style="list-style-type: none"> • <i>Annual Training – October 9, 2012 9:00 a.m.</i> 	<ul style="list-style-type: none"> • <i>Nazareth –Lynott Board Room</i>
8. Open forum	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
9. Adjournment	<i>10:10 Nancy Gibbons, Kaylee Dunning</i>	
10. Committee Building Inspection	<ul style="list-style-type: none"> • <i>McGowan Building</i> 	Issues recorded in Safety Committee Recommendation File

Cc: Joseph X. Garvey, Wendy Yankelitis, Joe McCormack, Robyn Krukovitz, Mark Pitely

Respectfully submitted by: Mary Reggie

Safety Committee Recommendation File