

Marywood University Health & Safety Committee Minutes

Place: Insalaco Studio Arts

Date: September 13, 2011

Time: 9:00 AM

Present: David Elliott, Lou Twardzik, Kaylee Dunning, Nancy Gibbons, Molly Baron, Myron Marcinek, Deborah Wardach, Deanne Garver,
Lori Summa, Mary Reggie

Absent: Linda McCann, Mike Finegan Cheryl Bessoir,

<u>Agenda Item</u>	<u>Discussion</u>	<u>Recommendations/Actions</u>
1. Meeting opened	9:10 a.m.	
2. Minutes reviewed/approved/ correct.	• Nancy Gibbons, Lou Twardzik approved	
3. Opening Remarks	• Kaylee Dunning filling Jerry Moskalczak' position	
3. Old Business	<ul style="list-style-type: none"> • Comerford Theatre uneven flooring • Post Office & LAC crumbling sidewalks • PAC tree branches • Kitchen drains not covered • Fence at Fricchione Center 	<ul style="list-style-type: none"> • Placards made for uneven floors • Repaired • Work order stating completion • Tom Notchik to address getting new covers with a work order • Repaired by Swift
4. New Business	<ul style="list-style-type: none"> • Science Bldg Mold Issue • Nazareth Hall open door at rooftop exit • Speed bump request for road toward turf field • Speed bumps on Morgan Road-possible stop sign • Regina Hall curb crumbling • Lack of fire extinguishers in Study Grounds Café • Campus Ministry tree/leave sidewalk cleanup • VAC raised walkway near St. Joseph statue • Chipped grate near Visual Arts Center • LAC fall incidence area • Fire Drill held at Maintenance Bldg 	<ul style="list-style-type: none"> • Cocciardi tested for mold, results OK – carpets to be cleaned –housekeeping complete, Cocciardi need to give final approval • Myron to follow up • Dave pricing portable speed bumps – will discuss with Joe Garvey • Dave to request Sr. Ann approval through Joe Garvey • Mark to prepare work order • Dave to meet with Mike, Myron to check as well • Dave to check and schedule cleanup • Myron to check • Mark to follow up • Add additional “watch your step” signage • Exit signs to be addressed
5. Next fire drill	• Schedule for Insalaco Studio Arts Bldg	• Pick date between meetings - provide few days notice
6. Review of accident/incident records	• Accidents reviewed for July - 3 accidents. No lost time	
7. Next meeting/inspection	• October 11, 2011 9:00 a.m.	• Location to be announced
8. Open forum	<ul style="list-style-type: none"> • Lab wash area • Campus toured on August 22 to check lighting issue • Handicap Park procedures • Swartz Center crumbling sidewalks • SOA Bldg 2nd Floor Sensor Lights 	<ul style="list-style-type: none"> • Dave to forward Dr. Levine request letter to Deb and Myron for review, Deb to put in work order • Athletic softball field - normal for no lights – Myron states Pitt lights to be replaced by led's on fall break-Faulty breaker was reported • University Handicap sticker will now be required • Myron said this is being addressed • Kaylee noted sensors were not working at all times
9. Adjournment	10:15a.m.	