

Marywood University Health & Safety Committee Minutes

Place: Shields Center for Visual Arts

Date: April 20, 2010

Time: 9:00 AM

Present: Theresa Naro, Matt Povse, Mike Finnegan, Lori Swanchak, Len Herman, Nancy Gibbons, Jerry Moskalezak, Linda McDade,

Excused: Myron Marcinek, Prashanta Priest, Lou Twardzick, Ernie Mengoni,

Absent:

<u>Agenda Item</u>	<u>Discussion</u>	<u>Recommendations/Actions</u>
1. Meeting opened	9:11 a.m.	
2. Minutes reviewed/approved/ correct.	February minutes approved	
3. Old Business	<ul style="list-style-type: none"> • Emergency phones are now labeled in every building • The crosswalk area in front of PAC has been addressed there is a portable sign marking it • Stop sign on Adams and College Ave • The handicap cut out area at McGowen needs work 	<ul style="list-style-type: none"> • Mike has met with Chief Elliott of Scranton Police and a stop sign should be in place soon • Mike will speak to Mark Burns regarding this issue
4. New Business	<ul style="list-style-type: none"> • There is a concern about the area between the Science Bld. And the Post Office being dimly lit • Concern that there should be a crosswalk behind the arch to the handicap parking area • Concern about parking on Adams ave. Cars are parking too close to the corners and blocking the view of traveling cars • Concern of smoking outside the classrooms allows the smoke to enter the classrooms 	<ul style="list-style-type: none"> • Mike will address this concern with Myron and it will be looked into • Mike will speak to Mark Burns • Mentioned an email reminding all of campus of the smoking policy and use of designated smoking areas
5. Next fire drill	<ul style="list-style-type: none"> • Visual Arts Center 	<ul style="list-style-type: none"> • Mike will advise time and date
6. Review of accident/incident records	<ul style="list-style-type: none"> • 1 accident not lost time 	<ul style="list-style-type: none"> •
7. Next meeting/inspection	<ul style="list-style-type: none"> • May 11, 2010 9:00am 	<ul style="list-style-type: none"> • McGowen Building
8. Open forum	<ul style="list-style-type: none"> • Mike and Prashanta will meet during the summer regarding the By-laws for the committee • Myron and Lou still need recertification for committee • Since recertification the committee has been reminded that 1 person has to be rotated off the committee every year. Len Herman is retiring and will need to be replaced. • It was brought up that a Safety Director should be hired to oversee the Safety Committee and Bio Chemical Safety committee to place everything under one umbrella 	<ul style="list-style-type: none"> •
9. Adjournment	9:35a.m.	

Cc: Joseph X. Garvey, Wendy Yankelitis, Gordon Smoko, Joe McCormack,

Respectfully submitted by: Theresa Naro