

**Marywood University Health & Safety Committee Minutes**

Place: Maintenance Building

Date: October 13, 2009

Time: 9:00 AM

Present: Matt Povse, Mike Finegan, Lou Twardzick, Myron Marcinek, Lori Swanchak, Len Herman,  
Prashanta Priest, Linda McDade

Excused: Theresa Naro, Nancy Fgibbons, Jerry Moskalezak, Ernie

<b><u>Agenda Item</u></b>	<b><u>Discussion</u></b>	<b><u>Recommendations/Actions</u></b>
1. Meeting opened	9:25 a.m.	
2. Minutes reviewed/approved/ correct.	September minutes need to reflect HPL concerns and follow up	
3. Old Business	<ul style="list-style-type: none"> <li>• Chemicals in HPL, recommendations sent to lab G.A.</li> <li>• Speeding on campus (esp. access road)</li> <li>• Uneven sidewalks on campus between Loughran and school of architecture</li> <li>• Clutter at key area in maintenance</li> </ul>	<ul style="list-style-type: none"> <li>• Follow up with Dr. Rundell as to compliance of report by Cocciardi's recommendations as to changing storage to ceramic container, at floor level.</li> <li>• Considering speed bumps</li> <li>• Sidewalk edges being filled across campus.</li> <li>• De-cluttered at time of building inspection today.</li> </ul>
4. New Business	<ul style="list-style-type: none"> <li>• Uneven curb on sidewalk along Pit</li> <li>• Parking ban on sidewalks</li> <li>• View obstructed when crossing from PAC to campus</li> <li>• Handrails at entrance to CNHS building</li> <li>• 2nd request for handrails in Maria Hall stairwells</li> <li>• Rain spout near chapel creating ice on sidewalks</li> <li>• Installing guard rails along access road</li> <li>• Illegally parked care in LAC lot blocking view on College Avenue</li> </ul>	<ul style="list-style-type: none"> <li>• Edges of sidewalks continued to be filled, yet this may need additional planning as may be a design issue.</li> <li>• Security to continue to be diligent to assess parking on sidewalks as it impedes handicap access to building.</li> <li>• Advise pedestrians to use caution when crossing street, consider signage.</li> <li>• Next inspection at CNHS</li> <li>• Mike to follow up to assess feasibility for handrails on both sides of hall as it may impact egress.</li> <li>• Will follow up esp. before winter</li> <li>• Discussed the use of concrete barriers</li> <li>• This has been addressed</li> </ul>
5. Next fire drill	<ul style="list-style-type: none"> <li>• Maintenance building</li> </ul>	<ul style="list-style-type: none"> <li>• Mike Finegan will inform the committee members when it is scheduled</li> </ul>
6. Review of accident/incident records	<ul style="list-style-type: none"> <li>• 5 accidents reported, 2 with medical without lost time, 2 without medical, and 1 with medical and lost time (3 days).</li> </ul>	<ul style="list-style-type: none"> <li>• All closed</li> <li>• Subcommittee to convene before next meeting to follow up with supervisor reports not being completed</li> </ul>
7. Next meeting/inspection	<ul style="list-style-type: none"> <li>• November 17, 2009 9:00am</li> </ul>	<ul style="list-style-type: none"> <li>• Center for Natural and Health Sciences building</li> <li>• Will be joined by Dr. Ray Heath, Carl Olivieri, and Rocco Depietro.</li> </ul>
8. Open forum	<ul style="list-style-type: none"> <li>• First Aid kits distributed throughout campus. Discussion ensued considering no Safety committee budget versus use of departmental budgets.</li> </ul>	<ul style="list-style-type: none"> <li>• CINTAS to be contacted for pricing, etc.</li> </ul>
9. Adjournment	10:00 a.m.	

I did my best,

Respectfully submitted by: Lori Swanchak, OBO Theresa Naro