



# **Undergraduate Grades and Academic Standing Committee**

## **Purpose & Function**

The committee reviews students' achievements, and makes recommendations to the academic dean(s) regarding

- academic probation,
- dismissal for academic reasons,
- academic performance for continued eligibility for Marywood University scholarships and grants.

## **Membership**

### **Position Titles of Members on this USC**

- Assistant Provost for Student Success (Chair)
- Assistant Director of Retention and Advising
- Assistant Director of Advising and Career Development
- Registrar
- Director of Housing and Residence Life
- Dean of Students
- Two faculty members from each college

### **Method of Selection of Members**

Faculty members are appointed by the deans of their respective colleges. The remainder of members are ex officio.

### **Selection of Chair and Vice or Co-Chair**



The Assistant Provost for Student Success is Chair of USC.

**Term:** Faculty – two years with possibility of reappointment for a second two-year term. Eligible for appointment after a one-year hiatus.

### Meetings

Meetings are called by the Chair, usually three times per year.

### Documentation Requirements for this University Standing Committee

As provided in the University Standing Committee Policy, the Chair(s) of this University Standing Committee, in collaboration with the Office of the Secretary of the University and General Counsel, must provide the following documentation at the end of each Academic Year:

**Annual Report:**  Yes  No

**Minutes of Meetings:**  Yes  No

### Reports To

Provost

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### History

**11-15-2002** Revision approved by the Vice President for Academic Affairs

**10-9-2003** Revised membership approved by the Vice President for Academic Affairs

**10-6-2005** Title changed from Coordinator of Retention to Coordinator of Academic Progress

**10-6-2005** Title changed from Coordinator of Academic Advising to Coordinator Undergraduate Academic Advisement



**10-6-2005** Associate Vice President for Enrollment Management was added to the membership with approval of the Vice President for Academic Affairs

**3-1-2008** Title changed from Associate Vice President for Enrollment Management to Vice President for Enrollment Management

**5-6-2008** Title change to Provost and Vice President for Academic Affairs

**9-26-2008** Title change from Coordinator of Academic Progress to Associate Director of Retention and Advising

**4-20-2009** Titles updated in list of membership

**6-24-2010** Director of Act 101 removed from membership because program is closing

07/01/11 - Title change to Vice President for Academic Affairs

**8-1-2014** Title changed from Vice President for Enrollment Management to Vice President for Enrollment Services and Student Success; title changed from Associate Director of Retention and Advising to Assistant Vice President for Student Success; title changed from Director of Housing and Residence Life to Senior Director of Student Conduct and Residence Life

**8-25-2014** Vice Presidential reporting authority changed from Vice President for Academic Affairs to Vice President for Enrollment Services and Student Success

**11-28-2017** The Description was revised incorporating the changes that were the result of the SRA Report: Final 29 November 2016 and the Academic Re-structuring.

**2-16-2021** Title changed from Assistant Vice President for Student Success to Assistant Provost for Student Success.

**11-29-2021** Update and confirmation of the Membership Section, clarification of Terms, and the addition of the Document Requirements Section were approved by the Provost.