FULL-TIME EMPLOYMENT VERIFICATION
FOR CATHOLIC SOCIAL SERVICES DISCOUNT

TO BE ELIGIBLE FOR THE DISCOUNT, A <u>STUDENT MUST</u>:

a. complete the following form and submit it to the Student Accounts Office at the time of registration ***for each term for which you are requesting the tuition discount***;
b. have all previous bills owed to Marywood University paid in full;
c. pay all fees due at registration;
d. remit at registration any tuition not paid directly by the employer;
e. pay in full any final semester charges prior to the following semester or graduation.

TO BE COMPLETED BY STUDENT: (please print)

I request the **50% discount (block tuition or per credit for undergraduates) or 25% discount (for graduate and PHD programs)** off of the full tuition graduate rate for the _____ semester. I certify that I qualify for the tuition discount. I understand and agree that if, for any reason, my employer refuses payment, I take leave of my present place of employment, or if I withdraw from my classes after the 100% cancellation period, I will be responsible to Marywood University for the immediate and full payment of all tuition due.

For the semester noted above, I am enrolled for _____ credits.

Student ID #:	Name of Student:		
Employer:	Address of Student:		
Phone #:	street		
Email:	city	state	zip
Date:	*Signature of Student:*		

TO BE COMPLETED BY EMPLOYEE'S HUMAN RESOURCE DEPARTMENT: (please print)

I certify that the above-named applicant is employed full-time by Catholic Social Services:

Phone #:	Name of HR Rep:		
Email:	Title:		
Phone #:	street		
	city	state	zip
Date:	*Signature:*		

Marywood University is an Affirmative Action/Equal Opportunity Employer